

IRTHINGTON PARISH COUNCIL

Clerk: Allison Riddell
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28th April 2022

Dear Councillor,

You are summoned to attend the **ANNUAL MEETING** of **IRTHINGTON PARISH COUNCIL** that will be held in **NEWTOWN VILLAGE HALL**, on **WEDNESDAY 4th MAY 2022**, at 7.30pm.

The meeting is open to the press and members of the public.
Please do not attend the meeting if you have Covid-19 symptoms.



AGENDA

1. **ELECTION OF CHAIRMAN** – To receive and consider nominations for the office of Chairman.
2. **DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN** – To receive the Chairman's Declaration of Acceptance of Office.
3. **ELECTION OF VICE CHAIRMAN** - To receive and consider nominations for the office of Vice Chairman.
4. **APOLOGIES FOR ABSENCE** – To receive apologies for absence and approve reasons for absence.
5. **REQUESTS FOR DISPENSATIONS** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
6. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

7. **MINUTES**
 - 7.1 **MINUTE OF THE MEETING HELD ON 6TH APRIL 2022** - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 6th April 2022. (copy herewith)
8. **REPRESENTATION ON OUTSIDE BODIES** – To agree representatives on outside bodies. (Report by Clerk herewith).
9. **STANDING ORDERS AND FINANCIAL REGULATIONS** – To re-adopt standing orders and financial regulations. (no change from 2021 – available on council's website)
10. **ASSETS** – To review and update, if required, the assets register. (copy herewith)

11. **INSURANCE** – To confirm the parish council has insurance cover in respect of all risks and consider the renewal invitation from BHIB. (copy circulated by email)
12. **SUBSCRIPTIONS** – To review the Parish council’s subscriptions -
- 12.1 **CALC** – To consider an invitation to renew the CALC annual subscription for 2022/23 in the sum of £214.18. (copy herewith)
- 12.2 **SLCC** - To consider continuation of contributing towards the Clerk’s subscription to SLCC. This is not due for renewal until December 2022 and costs approximately £30.00.
13. **POLICY REVIEW** – To review the council’s core policies. No change from 2021, though consideration should be given to a training policy being drawn up.
- (copies available on the parish council’s website)
14. **GENERAL DATA PROTECTION REGULATIONS (GDPR)** –
- 14.1 **GDPR POLICY REVIEW** - To review the council’s GDPR core policies. (No change from 2021)
- (copies available on the parish council's website)
15. **MEETING CALENDAR** – To note a report from the Clerk. (copy herewith)
16. **PUBLIC PARTICIPATION** - To receive representations from the public.
17. **REPRESENTATIVES' REPORTS** - To receive reports by representatives on Outside Bodies.
18. **TOWN AND COUNTRY PLANNING**
- 18.1 **APPLICATIONS** – To be considered
- 18.1.1 **WATTY’S FIELD, LAVERSDALE (22/0291)** – Erection of 2 detached dwellings.
- 18.1.2 **LAND TO THE WEST OF THE COTTAGE, NEWTOWN (22/0333)** – Variation of condition 2 (approved documents) of previously approved application 18/0433 (erection of 3 dwellings) and further varied by previous consent 21/1167 to amend fenestration and minor changes to internal wall configuration to plot 1.
- (information available on City Council website)
- 18.2 **NOTIFICATION OF DECISIONS** – To note a Report from the Clerk. (Copy herewith)
19. **FINANCIAL MATTERS**
- 19.1 **BANK RECONCILIATION TO 14.04.22** – Report by Clerk. (copy herewith)
- 19.2 **EXPENDITURE TO APPROVE** – That the Council approves the expenditure detailed

Amount £	Payee	Detail	Chq number D/P
£314.42	A Riddell	Net wage to 05.05.22	D/P
£476.00	R Farrimond	Grass cutting	D/P
£50.00	J. Batey	Internal Audit	D/P

- 19.3 **S137 SPENDING** – To review the spending incurred under s137 in the financial year to 31st March 2022 and consider any further spending in the current financial year.
- 19.4 **INTERNAL AUDITOR** – To confirm the appointment of the internal auditor.
- 19.5 **INTERNAL AUDITORS REPORT** – To note the internal auditors report. (copy herewith)

19.6 EXTERNAL AUDITOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2022 AND EXEMPTION CERTIFICATE–

- 19.6.1** To consider the approval of the Annual Governance Statement for year ending 31st March 2022.
- 19.6.2** To consider the approval of the Statement of Accounts for year ending 31st March 2022
- 19.6.3** To authorise the Chairman to sign Sections 1 and 2 of the Annual Return for year ending 31st March 2022.
- 19.6.4** To agree that Irthington Parish Council can certify itself as exempt from a limited assurance review and authorise the Chairman to sign the Certificate of Exemption to be submitted to the external auditor.
- 19.6.5** To receive notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2022 as Monday 13th June to Friday 22nd July 2022.

(copy of Accounts, AGAR and Exemption Certificate herewith)

20. BEACON LIGHTING

To receive an update.

21. HIGHWAYS ISSUES –

21.1 SPEED LIMIT IN LAVERSDALE – To note concerns raised at the lack of a 30mph speed limit in Laversdale and consider what action, if any, to be taken.

22.2 PLACING OF PLANTERS AT IRTHINGTON SIGNPOSTS – To note the request received from the Irthington in Bloom group for the Parish Council to submit the permit applications for planters to be placed at all entry signs to Irthington. (information circulated to members)

21. CALC – To note that all CALC emails had been circulated to members. Any emails requiring a decision would be listed separately.

22. CORRESPONDENCE RECEIVED BY THE CLERK - To note items of correspondence received since the last meeting and take actions as appropriate (circulated by email prior to the meeting).

22.1 CONSULTATION ON STRATEGIC CYCLING/WALKING CORRIDORS – To ratify the comment submitted between meetings due to time constraints - although links are in place for cycling and walking in a lot of area there is a need for cycling lanes from outlying villages in our area. The current cycle lane stops just after the Linstock Roundabout (A689.) This road is far too busy to cycle safely as is the A69. Cycling from Irthington or Brampton to Carlisle is not an option without cycling lanes or indeed walking.

23. LITERATURE AVAILABLE FROM CLERK - To note items of literature received since the last meeting:-

23.1 NOTICE OF EXECUTIVE KEY DECISIONS – 22nd April 2022.

24. AGENDA ITEMS FOR NEXT MEETING - To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk on or before 25th May 2022.

25. DATE OF NEXT MEETING –Wednesday 1st June 2022 – Newtown Village Hall, 7.30pm.