

IRTHINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Newtown Village Hall on 3rd May 2017.

PRESENT - Councillors C. Adams, M. Ridley, G. Beck, H. Slack, P. Storr and A. Jordan.

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors M. Bowman & J. Bainbridge, Carlisle City Council

1/17 ELECTION OF CHAIRMAN

Councillor P. Storr, seconded by Councillor G. Beck, moved that Councillor C. Adams be elected to the office of Chairman of the Council.

There were no other nominations.

AGREED unanimously to the election of C. Adams as Chairman of the Council.

2/17 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

Councillor Adams in the presence of the Council, signed the Declaration of Acceptance of Office of Chairman of the Council

3/17 ELECTION OF VICE CHAIRMAN

Councillor M. Ridley, seconded by Councillor G. Beck, moved that Councillor A. Jordan be elected to the office of Vice Chairman of the Council

There were no other nominations.

AGREED, unanimously, to the election of A. Jordan as Vice Chairman of the Council.

4/17 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillor Peart (work) and Councillor Ogden (hols)

5/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

6/17 DECLARATIONS OF INTEREST

Councillors were invited to record their interests in the register.

RESOLVED to note the following declarations of interest were made:-

Councillor Slack – item 11/17.2

Councillor Beck – item 11/17.4

7/17 MINUTES

7/17.1 MINUTE OF THE MEETING HELD ON 5TH APRIL 2017 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 5th April 2017, confirmed as a true and accurate record.

8/17 POLICE ISSUES

RESOLVED to note that there were no issues to report to the police.

9/17 PUBLIC PARTICIPATION

Councillor Ridley reported that posts had been placed on the grass verge outside a property in Newby East.

RESOLVED to request clarification on placing posts/stones etc on the grass verge from the highways department and include it in the next newsletter.

Councillor Ridley reported that another HGV looking for the distribution centre came through Irthington last month.

RESOLVED that the Clerk would send a reminder email to Stobart's asking that all drivers are aware of the location of the distribution centre and to use the A6071 not the roads through nearby villages..

10/17 REPRESENTATIVES' REPORTS

RESOLVED to note that there were no representatives' reports.

11/17 TOWN AND COUNTRY PLANNING - APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

11/17.1 SALUTATION INN, IRTHINGTON (17/0268) – Variation of condition 2 (approved documents) of previously approved permission 16/0683 to increase the rear extension in size to provide additional facilities for storage and food preparation.

No observations

NB: Councillor Slack left the room prior to discussion of the following item.

11/17.2 LAND ADJACENT TO OAKDENE, NEWBY EAST (17/0309) – Erection of two single storey dwellings.

No observations

11/17.3 LAND ADJACENT TO HAWKLEMAS, IRTHINGTON (17/0354) – Proposed residential development with entrance to field widened providing access to the residential site and field. (Outline)

Comment – concerns at entrance to site and that further development should be restricted.

NB: Councillor Beck left the room prior to discussion of the following item.

11/17.4 HEADS WOOD FARMHOUSE, NEWTOWN (16/1070) – Provision of 5 glamping barns together with conversion of existing stable block to provide 4 camping units, laundry and self-service lounge.

Comment - concerns at extra traffic accessing the site. (see previous application)

12/17 FINANCIAL MATTERS

12/17.1 Bank Reconciliation to 14.04.17

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th April 2017 of £5,342.01.

12/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £225.85 A. Riddell – net wage to 05.05.17
- £202.15 P Bell Services – grass cutting
- £180.00 Newtown Village Hall – room hire

12/17.3 Insurance

There was submitted, by Aon, the Parish Council's current insurers, an invitation for the Parish Council to renew its insurance cover with the company for the period 1st June 2017 to 31st May 2018.

RESOLVED to renew the existing cover at a cost of £401.27.

13/17 ANAEROBIC DIGESTER

The Clerk read out the response from Brampton and Beyond Energy Ltd regarding future attendance of a representative from Irthington Parish Council at meetings if the project is moved to an alternative site. BABE stated that they would give the matter due consideration and would invite a representative if it was appropriate to do so.

RESOLVED to note the response and that the information would be put in the next newsletter.

14/17 PLAY AREA

RESOLVED to note that repairs to the play area were still ongoing.

15/17 LAVERSDALE TO OLD WALL

Councillor Storr reported on complaints received regarding several pot holes on the road from Laversdale to Old Wall. Repairs were only lasting about a week as the road was well used by HGV's.

RESOLVED that the Clerk would email highways and report the matter.

16/17 CALC

The following correspondence from CALC was received and noted:-

16/17.1 CALC CIRCULAR - May 2017

16/17.2 CALC SUBSCRIPTION – Request for subscription renewal of £218.28 for 2017/18.

RESOLVED to authorise payment of the CALC subscription fee for 2017/18 of £218.28.

16/17.3 HIMS LAUNCH COMMUNICATION –Email from S. Bagshaw.

16/17.4 GOVERNANCE AND ACCOUNTABILITY FOR LOCAL COUNCILS IN ENGLAND 2017 EDITION – Email from S. Bagshaw.

RESOLVED to adopt sections 1-5.

16/17.5 GENREAL ELECTION GUIDANCE – Email from S. Bagshaw.

16/17.6 TRAINING DATES – Email from S. Hutchinson.

17/17 COUNCILLOR SURGERY

RESOLVED that Councillor Storr would be the volunteer for Councillor Surgery at the June meeting.

18/17 CORRESPONDENCE RECEIVED BY THE CLERK –

18/17.1 TEMPORARY ROAD CLOSURE MIRESIDE FARM, LAVERSDALE – Email from Sam Small, Cumbria County Council.

18/17.2 HOSPICE AT HOME – Letter from Julie Blundell.

RESOLVED not to give a donation to Hospice at Home.

19/17 LITERATURE AVAILABLE FROM CLERK –

RESOLVED to note the following literature was available from the Clerk:-

19/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 7th April 2017.

20/17 AGENDA ITEMS FOR NEXT MEETING

- Play area
- Anaerobic Digester

21/17 DATE OF NEXT MEETING - Wednesday 7th June 2017, Newtown Village Hall, 7.30pm.

IRTHINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Newtown Village Hall on 7th June 2017.

PRESENT – Councillors C. Adams, M. Ridley, R. Peart, A. Jordan, M. Ogden and G. Beck,

IN ATTENDANCE –

ALSO ATTENDING - Councillor J. Bainbridge, Carlisle City Council

22/17 APOLOGIES FOR ABSENCE – Councillor Slack (attending other event)
Councillor M. Bowman, Carlisle City Council
Councillor J. Mallinson, Cumbria County Council

23/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

24/17 DECLARATIONS OF INTEREST

Councillors were invited to record their interests in the register.

RESOLVED to note that:-

Councillor Ridley declared an interest in item 29/17.1
Councillor Beck declared an interest in item 29/17.2

25/17 MINUTES

25/17.1 MINUTE OF THE MEETING HELD ON 3RD MAY 2017 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 3rd May 2017, confirmed as true and accurate record after amending item 6/17 declarations of interest.

26/17 POLICE ISSUES

RESOLVED to note that there were no issues to be passed to the local PCSO.

27/17 PUBLIC PARTICIPATION

RESOLVED to note that Councillor Ridley reported that HGV's were still using local roads to access the distribution centre.

28/17 REPRESENTATIVES' REPORTS

28/17.1 SPEEDWATCH

Councillors Beck, Ogden and Jordan reported on the training received and Speedwatch sessions undertaken in Newtown and Irthington. Most drivers caught speeding were outside the school at Irthington between 8 and 9am. Further training would be required for future volunteers possibly early evening or weekends.

RESOLVED that the Clerk would contact PC Scott regarding further training.

29/17 TOWN AND COUNTRY PLANNING - APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

NB: Councillor Ridley left the room prior to consideration of the following item.

29/17.1 NEWBY DEMENSE FARM, NEWBY EAST (17/0362) – Change of use of barns to provide 4 dwellings; renovation/modernisation of grade II listed farmhouse. (LBC)

Comment –will enhance site and stop deterioration.

NB; Councillor Beck left the room prior to consideration of the following item.

29/17.2 HEADS WOOD FARMHOUSE, NEWTOWN (16/1070) – Provision of 5 glamping barns together with conversion of existing stable block to provide 4 camping units, laundry and self-service lounge.

Comment – Concerns at additional traffic. There is no passing place from the riding school to the turn on the private road.

29/17.3 SOLWAY VIEW, NEWTOWN (17/0474) – Demolition of existing garage and rear flat roof extensions; raising of roof to provide first floor accommodation comprising 1 en-suite bedroom, 2 bedrooms and bathroom; reconfiguration of ground floor accommodation; erection of detached garage.

No observations.

30/17 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

31/17 FINANCIAL MATTERS

31/17.1 Bank Reconciliation to 14.5.17

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th May 2017 of £9,443.44.

31/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £279.65 A. Riddell – net wage to 09.06.17
- £202.15 P. Bell Services – grass cutting

32/17 ANAEROBIC DIGESTER

RESOLVED to note that the Clerk had received no further correspondence regarding the proposed anaerobic digester. Councillor Adams would attend a future meeting when notified.

33/17 PLAY AREA

RESOLVED to note that Councillor Adams would look into safety closures for the gates.

34/17 DEFIBRILLATOR

RESOLVED to note that Councillor Bainbridge would contact the charity involved for installing defibrillators in phone boxes before taking the matter forward as the PTA was looking into funding.

35/17 WEBSITE

RESOLVED to note that Councillor Slack would update members at the next meeting regarding updating the parish website.

36/17 CALC

RESOLVED that the following correspondence from CALC was received and noted:-

36/17.1 CALC CIRCULAR – June 2017 (will be circulated when received)

36/17.2 LETTER TO PARISH AND TOWN COUNCILS – Email from S. Bagshaw.

36/17.3 ARMED FORCES SUPPORT DAY – Email from S. Bagshaw.

36/17.4 SCALE OF FEES – Email from S. Bagshaw.

36/17.5 UPDATE ON DATA PROTECTION – Email from S. Bagshaw.

RESOLVED to register.

37/17 COUNCILLOR SURGERY

RESOLVED that Councillor Jordan would be the volunteer for Councillor Surgery at the July meeting.

38/17 CORRESPONDENCE RECEIVED BY THE CLERK -

RESOLVED to note that no correspondence had been received.

39/17 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature is available from the office for any interested Councillors:-

39/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 2nd June 2017

40/17 AGENDA ITEMS FOR NEXT MEETING

- Anaerobic digester – report by Councillor Adams
- Play area – report by Councillor Adams
- Website – report by Councillor Slack

41/17 DATE OF NEXT MEETING

Wednesday 5th July 2017, Newtown Village Hall, 7.30pm.

IRTHINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Newtown Village Hall on 5th July 2017.

PRESENT – Councillors C. Adams, A. Jordan, M. Ridley, M. Ogden, P. Storr, G. Beck and H. Slack.

ALSO ATTENDING - Clerk

IN ATTENDANCE – Councillor M. Bowman, Carlisle City Council
Councillor J. Mallinson, Cumbria County Council

42/17 APOLOGIES FOR ABSENCE – Councillor R. Peart (personal)

43/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

44/17 DECLARATIONS OF INTEREST –

RESOLVED to note that no declarations of interest were made.

45/17 MINUTES

45/17.1 MINUTE OF THE MEETING HELD ON 7TH JUNE 2017 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 7th June 2017, confirmed as a true and accurate record, after amending the attendance record.

46/17 DOG FOULING

Ray Howie, Carlisle City Council Enforcement Team, attended the meeting and gave a report including the following points:-

- The enforcement team is made up of 5 people
- Keep Carlisle Clean Campaign was launched on 3rd July 2017
- The team enforce everything under the clean neighbourhood act including dog fouling, stray dogs, fly tipping, abandoned vehicles etc
- Dog fouling complaints have decreased quite dramatically. Fly tipping and abandoned vehicles are the main complaints.
- Fine procedure explained
- Fly tipping waste will be searched for any evidence of where it has come from as will litter thrown out of a car.
- New dog fouling signs to be erected in parish of Irthington
- Please could members of the public be vigilant and report anything to the team who work out of office hours.

RESOLVED to note the report and that contact information for the Enforcement Team will be put in the next Chairman's newsletter.

47/17 POLICE ISSUES

RESOLVED to note that there were no issues to be passed to the police.

48/17 PUBLIC PARTICIPATION

RESOLVED to note that no members of the public were present.

49/17 REPRESENTATIVES' REPORTS

RESOLVED to note there were no reports.

50/17 TOWN AND COUNTRY PLANNING - APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

50/17.1 CARLISLE AIRPORT, IRTHINGTON (17/0568) – Variation of condition 2 (approved documents) of previously approved permission 10/1116 to enable the construction of a Stobart rail and terminal facility including minor changes to the apron, circulation areas and landscaping.

A letter from Mr & Mrs Edwards regarding the application was submitted to members for consideration.

No observations on current application, however, on the original plan, 2 lagoons to catch surface water were to be installed but there is only 1. The Clerk would ask the planning office what was happening with this.

51/17 NOTIFICATION OF DECISIONS

A report of the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

RESOLVED to note the report.

52/17 FINANCIAL MATTERS**52/17.1 Bank Reconciliation to 14.6.17**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th June 2017 of £8,962.14.

52/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £223.92 A. Riddell – net wage to 07.07.17
- £195.80 HMR&C – PAYE
- £202.14 P Bell Services – grass cutting

52/17.3 Accounts – Accounts for the year ended 31st March 2017

There were submitted Statement of Accounts, Annual Governance Statement, Receipts and Payments Accounts and Balance Sheet for the year ended 31st March, 2017.

52/17.3.1 APPROVED the Annual Governance Statement, Statement of Accounts, Receipts and Payments Accounts and Balance Sheet as reflecting the Parish Council's financial position at 31st March 2017;

52/17.3.2 AUTHORISED the Chairman to sign Section 1 and section 2 of the Annual Return;

52/17.3.3 ACKNOWLEDGED the members' responsibility for the preparation of the Accounts; and

52/17.3.4 CONFIRMED that to the best of the members' knowledge and belief,

52/17.3.4.1 the Accounts for the year to 31st March 2017 had been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper accounting practice;

52/17.3.4.2 the Council had maintained adequate systems of internal control;

- 52/17.3.4.3** the Council had taken all reasonable steps to assure compliance with legislation;
- 52/15.3.4.4** the Council had provided proper opportunity for the exercise of electors' rights; and
- 52/17.3.4.5** the Council had met the requirements of the Audit Commission as to risk assessment, adequacy and effectiveness of systems of internal audit and action on previous Audit recommendations.

53/17 ANEROBIC DIGESTER

Councillor Adams reported that he had been unable to attend the latest meeting of Brampton and Beyond Energy Ltd (BABE).

The Clerk reported that at a meeting of Brampton Economic Partnership, BABE reported that another proposed site for the anaerobic digester was being considered at Middle Farm.

RESOLVED to note the reports and ask the Clerk to write to BABE and ask why had Irthington Parish Council not been informed of the new proposed site as it was near the parish border and would still affect people in the area.

54/17 PLAY AREA

RESOLVED to note that the Clerk would order new hinges for the play area gate.

55/17 DEFIBRILLATOR

Members were asked to note the following update regarding the proposed defibrillators to be fitted in phone boxes in the parish circulated by Councillor Bainbridge:-

As a general comment, we are just beginning the process of contacting Parish Councils and other adopting bodies around the country to progress adoption requests arising from the recent consultations. Due to the volume we have to work through nationally, this is likely to take some time (probably a matter of months), but nothing will happen to the kiosks concerned in the meantime.

*Best regards
Rick Thompson*

RESOLVED to note the report.

56/17 WEBSITE

Councillor Slack reported that it was no longer possible to access the parish council's website. Due to the transparency code, a website was required.

RESOLVED that Councillor Slack would look into setting up a new website and report at the next meeting.

57/17 CALC

RESOLVED that the following correspondence from CALC was received and noted:-

57/17.1 CALC CIRCULAR – June 2017.

57/17.2 RURAL SURVEY – Email from S. Bagshaw.

58/17 COUNCILLOR SURGERY

RESOLVED that Councillor Storr would be the volunteer for Councillor Surgery at the August meeting.

59/17 CORRESPONDENCE RECEIVED BY THE CLERK.

RESOLVED to note that the following correspondence had been received:-

59/17.1 QUEEN'S AWARD FOR VOLUNTARY SERVICE – Email from Suzannah Brooks.

59/17.2 HOUSEHOLD EMERGENCY PLANNING – Email from Dani Hudson, ACT.

60/17 LITERATURE AVAILABLE FROM CLERK

None to date.

61/17 AGENDA ITEMS FOR NEXT MEETING

- Website
- Anaerobic digester
- Public access over local bridges

Any further items to be submitted to the Clerk by 26th July 2017.

62/17 DATE OF NEXT MEETING – Wednesday 2nd August 2017, Newtown Village Hall at 7.30pm.

IRTHINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Newtown Village Hall on 2nd August 2017.

PRESENT – Councillors C. Adams, M. Ridley, M. Ogden, A. Jordan, H. Slack. G. Beck and P. Storr.

IN ATTENDANCE – Clerk

63/17 APOLOGIES FOR ABSENCE

RESOLVED to note that no apologies for absence were received.4000

64/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

65/17 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were received.

66/17 MINUTES

66/17.1 MINUTES OF THE MEETINGS HELD ON 5TH JULY 2017 WERE SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 5th July 2017, confirmed as true and accurate record.

67/17 PUBLIC PARTICIPATION

RESOLVED to note that no members of the public were present.

68/17 REPRESENTATIVES' REPORTS

RESOLVED to note that there were no reports.

69/17 TOWN AND COUNTRY PLANNING - APPLICATIONS –

69/17.1 THE LODGE, BEANLANDS PARK, IRTHINGTON (17/0019/TPO) – Remove large branch to sycamore; remove large branch to beech over drive and trim back further 2 branches overhanging drive.

No observations.

70/17 NOTIFICATION OF DECISIONS

A report of the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

RESOLVED to note the report.

71/17 FINANCIAL MATTERS

71/17.1 Bank Reconciliation to 14.7.17

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th July 2017 of £8,340.28.

71/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £223.72 A. Riddell – net wage to 04.08.17
- £202.14 P. Bell Services – Grass cutting
- £50.00 J. Batey – internal audit

72/17 ANAEROBIC DIGESTER

RESOLVED to note the following response from Tim Coombe, Brampton and Beyond Energy Ltd:-

Thank you for making contact. The situation with the BABE AD project has not changed. If the Board decides to move the project to an alternative site which is still not certain, we would consider inviting the relevant Parish Council or Councils to future meetings if and when it is appropriate to do so.

73/17 WEBSITE

Councillor Slack reported that it was now not possible to log on to the current Parish Council website. Councillor Slack would set up a similar website using wordpress. There would be no set-up cost. Councillor Slack would circulate log-in details in due course.

RESOLVED to note the report and agree the setting up of a new website.

74/17 PUBLIC ACCESS OVER LOCAL BRIDGES

Councillor Adams had asked whether Irthington Bridge was within the parish of Irthington. It was confirmed that the bridge is in Brampton parish.

RESOLVED to note the information.

75/17 AUGUST MEETINGS

Members gave consideration to no longer holding meetings in the month of August. Most parish councils do not hold meetings during this month due to holidays etc.

RESOLVED to cease holding meetings in the month of August from 2018.

76/17 CALC

RESOLVED that the following correspondence from CALC was received and noted:-

76/17.1 CALC CIRCULAR – July/August 2017.

76/17.2 LDNPA WORLD HERITAGE STATUS – Email from S. Bagshaw.

76/17.3 CUMBRIA DESIGN FEEDBACK – Email from S. Bagshaw.

77/17 COUNCILLOR SURGERY

RESOLVED that Councillor Slack would attend the surgery for September's meeting.

78/17 CORRESPONDENCE RECEIVED BY THE CLERK.

RESOLVED to note that no further correspondence had been received.

79/17 LITERATURE AVAILABLE FROM THE CLERK

RESOLVED to note that the following items had been received:-

79/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 28th July 2017

79/17.2 ACT GAZZETTE – Summer 2017

80/17 AGENDA ITEMS FOR NEXT MEETING

- Website

81/17 DATE OF NEXT MEETING - Wednesday 6th September 2017, 7.30pm, Newtown Village Hall.

IRTHINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Newtown Village Hall on 6th September 2017.

PRESENT – Councillors C. Adams, M. Ridley, M. Ogden, G. Beck, R. Peart, A. Jordan, H. Slack and P. Storr.

IN ATTENDANCE – Clerk

Councillors M. Bowman and J. Bainbridge, Carlisle City Council

Councillor J. Mallinson, Cumbria County Council

82/17 APOLOGIES FOR ABSENCE

RESOLVED to note that no apologies for absence were received.

83/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

84/17 DECLARATIONS OF INTEREST

Councillors were invited to record their interests in the register.

RESOLVED to note that Councillor Ridley and Slack declared an interest in items 88/17.3 & 88/17.4.

85/17 MINUTES

85/17.1 MINUTE OF THE MEETING HELD ON 2ND AUGUST 2017 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 2nd August 2017, confirmed as true and accurate record.

86/17 PUBLIC PARTICIPATION

RESOLVED to note that no members of the public were present and no matters were raised.

87/17 REPRESENTATIVES' REPORTS

RESOLVED to note that there were no representatives' reports.

88/17 TOWN AND COUNTRY PLANNING - APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

88/17.1 RYECROFT, RULEHOLME, IRTHINGTON (17/0678) – Erection of single storey rear extension to provide snug.

No observations.

88/17.2 CARLISLE LAKE DISTRICT AIRPORT (17/0685) – Discharge of conditions 9 (runway details); 10 (construction management plan); 15 (Watchclose Roman Camp archaeological watching brief); 19 (runway drainage to Watchclose Roman Camp) of previously approved permission 10/1116.

Comment – support the observations made by Historic England

NB: Prior to discussion of the following items regarding Newby Demesne, Councillors Ridley and Slack left the room.

88/17.3 NEWBY DEMESNE FARM, NEWBY EAST (17/0695) – Demolition of barn and erection of 1 dwelling together with change of use of paddock to garden.

No observations

88/17.4 NEWBY DEMESNE FARM, NEWBY EAST (17/0696 & 17/0697) – Conversion of 2 barns into 3 new dwellings and change of use of paddock to garden. (revised application). (LBC).

No observations

89/17 FINANCIAL MATTERS

89/17.1 Bank Reconciliation to 14.8.17

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th August 2017 of £7,914.42.

89/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £279.65 A. Riddell – net wage to 08.09.17
- £202.14 P. Bell Services – Grass cutting

89/17.3 Year End Accounts March 2017

The internal Auditor's report for the Accounts for the year ending March 2017 was submitted.

RESOLVED to note the report and that no issues had been raised.

90/17 WEBSITE

Councillor Slack gave an update date on the new parish council website.

RESOLVED to note the update and that the Clerk would send relevant information to Councillor Slack and request a grant application form from CALC for costs to cover the website, purchase of laptop etc.

91/17 CALC

The following correspondence from CALC was received and noted:-

91/17.1 CALC CIRCULAR – September 2017

91/17.2 GENERAL DATA PROTECTION REGULATIONS – Email from S. Bagshaw.

91/17.3 BIG LOTTERY FUND AWARDS FOR ALL – Email from S. Bagshaw.

91/17.4 CALC AGM 2017 – Email from S. Bagshaw.

92/17 COUNCILLOR'S SURGERY

RESOLVED that Councillor Ogden would attend the surgery for October's meeting.

93/17 CORRESPONDENCE RECEIVED BY THE CLERK.

RESOLVED to note that no correspondence had been received.

94/17 LITERATURE AVAILABLE FROM THE CLERK

NOTED that the following literature is available from the Clerk for any interested Councillors:-

94/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 25th August 2017

95/17 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that any agenda items for the next meeting should be submitted to the Clerk on or before 27th October 2017.

96/17 DATE OF NEXT MEETING - Wednesday 4th October 2017, Newtown Village Hall, 7.30pm.

IRTHINGTON PARISH COUNCIL**Minutes of the Parish Council Meeting held at Newtown Village Hall on 4th October 2017.**

PRESENT – Councillors C. Adams, A. Jordan, M. Ridley, M. Ogden, G. Beck, P. Storr and H. Slack.

IN ATTENDANCE – Clerk

Councillor Mrs. M. Bowman, Carlisle City Council.

Councillor J. Mallinson, Cumbria County Council

97/17 APOLOGIES FOR ABSENCE – Councillor Bainbridge, Cumbria County Council.

98/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were made.

99/17 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

100/17 MINUTES

100/17.1 MINUTE OF THE MEETING HELD ON 6TH SEPTEMBER 2017 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 6th September 2017, confirmed as true and accurate record.

101/17 PUBLIC PARTICIPATION

RESOLVED to note that no members of the public were present and no matters were raised on their behalf.

102/17 REPRESENTATIVES' REPORTS

102/17.1 CPCA EXECUTIVE COMMITTEE

Councillor Ridley reported that Craig Nicholson had resigned as Chairman from the CPCA Executive Committee and that no meeting had been held since March.

RESOLVED to note the report.

103/17 TOWN AND COUNTRY PLANNING - APPLICATIONS –

APPLICATIONS – Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

103/17.1 BLUEBELL COTTAGE (FORMERLY SOLWAY VIEW), NEWTOWN (17/0759) – Demolition of existing bungalow and erection of 1 dwelling.

Comment – support the concerns raised by Historic England for an archaeological evaluation of the site

103/17.2 SEAT HILL FARM, LAVERSDALE LANE END, IRTHINGTON (17/0779) – Roofing over existing cattle feeding area.

No observations

103/17.3 SEAT HILL FARM, LAVERSDALE LANE END, IRTHINGTON (17/0780) – Erection of a muck midden cover.

No observations.

104/17 FINANCIAL MATTERS**104/17.1 Bank Reconciliation to 14.9.17**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th September 2017 of £7,334.95.

104/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £227.20 A. Riddell – net wage to 06.10.17
- £181.80 HMR&C - PAYE
- £202.14 P Bell Services – grass cutting
- £46.69 A. Riddell – hinges from 1st Fix South

104/17.3 External Auditor's Certificate & Opinion

The external Auditor's certificate and opinion for the Accounts for the year ending March 2017 was submitted.

RESOLVED to note the certificate and opinion and that no matters were brought to the attention of the auditor.

104/17.4 CLERKS SALARY AWARD

A report was submitted from the Clerk advising of the recent pay award which has been agreed at the National Joint Council for Local Government Services for the financial year 1st April 2017 to 31st March 2018.

RESOLVED to note the award and approve its implementation.

104/17.5 NEWTOWN PLAYGROUND BANK ACCOUNT

Consideration was given to transferring the balance of the Newtown Playground bank account held with Barclays to the HSBC bank account of the Parish Council after a review by Barclays.

RESOLVED to transfer the balance and ring-fence for sole use of the play area.

105/17 GREEN BIN COLLECTION

Councillor Ridley reported that a charge for collection of green waste bins may be brought in by the City Council.

RESOLVED to note the report but not write to the City Council at the moment.

106/17 WEBSITE

Councillor Slack reported on the new website layout. Log-in details will be circulated in due course.

RESOLVED to note the report.

107/17 CALC

The following correspondence from CALC was received and noted:-

107/17.1 CALC CIRCULAR –October 2017 (not received by meeting date)

107/17.2 CARLISLE FUNDING FAIR – Email from S. Bagshaw.

108/17 COUNCILLOR SURGERY

RESOLVED that Councillor Jordan would attend the surgery for November's meeting.

109/17 CORRESPONDENCE RECEIVED BY THE CLERK.

NOTED that the following correspondence had been received:-

109/17.1 COMPASS CUMBRIA – Email from Susan Smith, Cumbria County Council.

109/17.2 CONSULTATION ON PUBLIC AND PRIVATE DRINKING WATER REGULATIONS – Email from Stephen Bentley, Carlisle City Council.

109/17.3 U1094 FARRERS TO CARLISLE AIRPORT ROAD CLOSURE – Email from Alexander Denton, Cumbria County Council.

109/17.4 CUMBRIA MINERALS AND WASTE LOCAL PLAN (2015-2030) ADOPTION – To note an email from Paul Haggin.

110/17 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

110/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 22nd September 2017.

111/17 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that agenda items should be submitted to the Clerk by 25th October 2017.

112/17 DATE OF NEXT MEETING - Wednesday 1st November 2017, Newtown Village Hall, 7.30pm.

IRTHINGTON PARISH COUNCIL**Minutes of the Parish Council Meeting held at Newtown Village Hall on 1st November 2017.**

PRESENT – Councillors C. Adams, A. Jordan, M. Ridley, M. Ogden, G. Beck, R. Peart and P. Storr.

IN ATTENDANCE – Clerk

Councillors Mrs. M. Bowman and J. Bainbridge, Carlisle City Council.
Leigh Rutherford and Hannah Adams, Irthington Village School
Mr & Mrs Hart

113/17 APOLOGIES FOR ABSENCE – Councillor Slack
Councillor Mallinson, Cumbria County Council

114/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

115/17 DECLARATIONS OF INTEREST

Councillors Storr, Adams and Ridley declared an interest in item 118/17
Councillors Ridley and Peart declared an interest in item 120/17.1

116/17 MINUTES**116/17.1 MINUTE OF THE MEETING HELD ON 4TH OCTOBER 2017 WAS SUBMITTED.**

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 4th October 2017, confirmed as true and accurate record, after amending Min.103/17.1 to read - support the concerns raised by Historic England for an archaeological evaluation of the site.

117/17 PUBLIC PARTICIPATION

Mr and Mrs Hart attended the meeting to speak about their submitted planning application (118/17.1) to be considered for comment by the Parish Council, highlighting the following points:-

- The woodland garden area has been developed over the last 40 years, it includes paths, entertainment area and is more an extension of the garden than a separate wooded area
- Most of the woodland area would remain to screen the proposed houses
- There are no T.P.O's on any of the trees and it is not within a conservation area
- Extensive tree survey has been undertaken and only 2 trees would be affected by the proposed houses
- Doesn't affect anyone else's view
- Do not feel that the property is outside of the settlement boundary when there are further properties heading out of the village

RESOLVED to note the information received.

118/17 IRTHINGTON VILLAGE SCHOOL

Leigh Rutherford and Hannah Adams attended the meeting to report on proposed improvements to Irthington Village School, highlighting the following points:-

- Permission has been secured to develop the school
- Work would include an extra classroom, improved flow through the school and improvements to staff/learning/teaching areas
- Currently 3 mixed classrooms, by adding an extra classroom this will reduce class numbers and enhance provision for each class including nursery
- Improvements could give out of hours use for sport, computers use etc
- Looking into different funding opportunities as the total cost is £165,000.00
- £6,000.00 has been paid to a company who will hopefully secure £125,000.00 towards the project
- Need to raise a further £40,000.00 and will be organising various events for this
- Do not particularly want to increase the school roll numbers but could take up to a 100 with extra Classroom

RESOLVED to note:-

118/17.1 The report;

118/17.2 Other funding resources such as Sec 106 agreements (Councillors Bainbridge and Bowman would investigate), precept and the group could also contact Brampton and Beyond for help;

118/17.3 A working group from the Parish Council would help where possible and attend future meetings – Councillors Storr, Adams and Ridley volunteered to be the working group; and

118/17.4 The item would be kept on future agenda's when an update was applicable and would be detailed in the next Chairman's Newsletter.

119/17 REPRESENTATIVES' REPORTS

119/17.1 CARLISLE PARISH COUNCIL'S ASSOCIATION (CPCA) AGM

Councillor Ridley reported that the CPCA AGM would take place on 8th November 2017 at Wetheral and would include discussion on transparency code compliance and the devolution of services. The meeting would be open to all members of parish councils.

RESOLVED to note the report.

120/17 TOWN AND COUNTRY PLANNING –

APPLICATIONS – Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

120/17.1 LAND AT BANK HEAD, NEWBY EASY (17/0815) – Erection of 2 dwellings. (outline)

No observations

121/17 FINANCIAL MATTERS

121/17.1 Bank Reconciliation to 14.10.17

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th October 2017 of £6,624.67.

121/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £234.40 A. Riddell – net wage to 03.11.17
- £95.92 M. Ogden – stain for play area fencing
- £202.14 P Bell Services – grass cutting

122/17 GOALPOSTS AT NEWTOWN VILLAGE GREEN

Councillor Ogden reported that the goalposts at Newtown Village Green needed to be replaced as the back supports were rotten.

RESOLVED that the Clerk would look into the cost of replacement goalposts.

123/17 PLANNING DOCUMENTS

A written report was submitted by the Clerk on the retention and disposal of planning documents.

RESOLVED that planning applications can be destroyed once decisions on them have been taken and the development completed. If necessary past applications can be inspected at the Planning Authority's offices.

124/17 CALC

The following correspondence from CALC was received and noted:-

124/17.1 CALC CIRCULAR – November 2017.

124/17.2 CARLISLE LIAISON OFFICER ROLE- Email from S. Hutchinson.

124/17.3 CUMBRIA LEP – Email from S. Bagshaw.

125/17 COUNCILLOR SURGERY

RESOLVED that Councillor Adams would attend the surgery for December's meeting.

126/17 CORRESPONDENCE RECEIVED BY THE CLERK.

RESOLVED to note that the following correspondence had been received and noted:-

126/17.1 2018 BOUNDARY REVIEW – Email from Jason Gooding.

RESOLVED to note that Councillor Adams would include information in the newsletter.

126/17.2 BRAMPTON & BEYOND COMMUNITY TRUST AGM – Email from Bob Allan.

126.17.3 NEIGHBOURHOOD PLANNING EVENT – Email from Dani Hudson, ACT.

126/17.4 GREAT NORTH AIR AMBULANCE – Letter from Harriet Langston.

RESOLVED to note the letter but that no funding would be given.

127/17 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

127/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 20th October 2017.

128/17 AGENDA ITEMS FOR NEXT MEETING

- Irthington Village School
- Goalposts
- Website

129/17 DATE OF NEXT MEETING - Wednesday 6th December 2017, Newtown Village Hall, 7.30pm.

IRTHINGTON PARISH COUNCIL**Minutes of the Parish Council Meeting held at Newtown Village Hall on 6th December 2017.**

PRESENT – Councillors C. Adams, (Chairman), M. Ridley M. Ogden, H. Slack, A. Jordan and G. Beck

IN ATTENDANCE – Clerk
Councillor J. Bainbridge, Carlisle City Council.

130/17 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillors Peart (attending college) and Storr (personal)
Councillor Mallinson (hols)
Councillor Bowman

131/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

132/17 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

133/17 MINUTES**133/17.1 MINUTE OF THE MEETING HELD ON 1ST NOVEMBER 2017 WAS SUBMITTED.**

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 1st November 2017, confirmed as true and accurate record.

134/17 PUBLIC PARTICIPATION

RESOLVED to note that there were no members of the public present and no matters had been raised.

135/17 REPRESENTATIVES' REPORTS –**135/17.1 CARLISLE PARISH COUNCIL'S ASSOCIATION AGM (CPCA)**

RESOLVED to note that Councillor Ridley had attended the CPCA AGM held on 8th November 2017 and the minutes from the meeting would be circulated in due course.

135/17.2 LEEK CLUB FIREWORKS DISPLAY

RESOLVED to note that Councillor Adams had attended the Leek Club's firework display which was well attended but did not make much money. The event hadn't been well advertised and consideration might be given in future for the Parish Council to support the event financially.

136/17 TOWN AND COUNTRY PLANNING –

APPLICATIONS – Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

136/17.1 TITHEBARN, LAVERSDALE (17/0937) – Change of use of domestic playroom, garden store and utility room to 1 holiday let.

No observations – the application had been approved prior to this meeting.

136/17.2 BANKFOOT, LAVERSDALE (17/0966) – Change of use of redundant barn and garage to 2 holiday lets with the erection of new link between buildings and provision of first floor to garage; new vehicular access

Comment – no objection as to the change of use but members also have concerns regarding the access (as highlighted by Highways) and possible parking issues.

137/17 NOTIFICATION OF DECISIONS

A report on the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

138/17 FINANCIAL MATTERS

138/17.1 Bank Reconciliation to 14.11.17

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th November 2017 of £6,144.66.

138/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £281.85 A. Riddell – net wage to 08.12.17

139/17 IRTHINGTON SCHOOL

RESOLVED to note an update on the school detailing that match funding had been acquired for Christmas events that will raise money to fund improvements to the school. The school will hold an open day next year for interested parties to view the proposed improvement plans.

140/17 GOALPOSTS AT NEWTOWN VILLAGE GREEN

The Clerk submitted details of new goalposts for Newtown Village Green ranging from £525-855.

RESOLVED that the Clerk would submit an application for funding from the 0-19 County Council Community Grant Fund. The matter would be an agenda item for the March meeting.

141/17 WEBSITE

Councillor Slack reported that no further information had been added to the website in the last week. Councillor Slack would circulate the website address to members and the Clerk.

RESOLVED to note the report.

142/17 DRAINS IN IRTHINGTON

Councillor Ridley reported on further problems with the drains in Irthington after the recent heavy rain.

RESOLVED that the Clerk would report the matter to the County Council and that the matter would be on the next agenda.

143/17 ACCIDENT ON A689

Consideration was given to the fatal accident that recently occurred on the A689.

RESOLVED to note that Councillor Bainbridge would email Councillor Mallinson regarding concerns at the Irthington junction. Once a response has been received the matter would be reviewed again by members perhaps to push for a sign for drivers to slow down.

144/17 CALC

RESOLVED that the following correspondence from CALC was received and noted:-

144/17.1 CALC CIRCULAR – December 2017/January 2018 (to be circulated when received)

144/17.2 COUNCIL TAX PRECEPT SURVEY – Email from S. Hutchinson.

144/17.3 LEGAL BRIEFING REGARDING DATA PROCESSING AND PRIVACY NOTICES - Email from S. Bagshaw.

144/17.4 NEW GENERAL DATA PROTECTION REGULATIONS 2018 – Email from S. Bagshaw.

RESOLVED to note that a Data Protection Officer may incur additional costs to the parish council.

145/17 COUNCILLOR SURGERY

RESOLVED that Councillor Slack would attend the surgery for January's meeting.

146/17 CORRESPONDENCE RECEIVED BY THE CLERK.

RESOLVED to note that the following correspondence had been received:-

146/17.1 BULLERSYKE LONNING – Emails from Sharon McManus and Chris Graham.

147/17 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

147/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 17th November 2017.

147/17.2 ACT GAZETTE – Winter 2017

148/17 AGENDA ITEMS FOR NEXT MEETING

- **Precept 2018/19**
- **Drains in Irthington**

Further items to be submitted to the Clerk by Wednesday 21st December 2017.

149/17 DATE OF NEXT MEETING - Wednesday 3rd January 2018, Newtown Village Hall.

IRTHINGTON PARISH COUNCIL**Minutes of the Parish Council Meeting held at Newtown Village Hall on 3rd January 2018.**

PRESENT – Councillors C. Adams, M. Ridley, M. Ogden, G. Beck, P. Storr, R. Peart, A Jordan and H. Slack

IN ATTENDANCE – Clerk

Councillors Mrs. M. Bowman and J. Bainbridge, Carlisle City Council

Councillor J. Mallinson, Cumbria County Council

150/17 APOLOGIES FOR ABSENCE

RESOLVED to note that there were no apologies for absence.

151/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

152/17 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

153/17 MINUTES**153/17.1 MINUTE OF THE MEETING HELD ON 6TH DECEMBER 2017 WAS SUBMITTED.**

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 6th December 2017, confirmed as a true and accurate record.

154/17 PUBLIC PARTICIPATION

RESOLVED to note that no members of the public were present.

155/17 POLICE MATTERS

RESOLVED to note that there were no matters of concern to be passed to PCSO Woods. There were no members of the police present at the meeting.

156/17 REPRESENTATIVES' REPORTS

RESOLVED to note that there were no representatives' reports.

157/17 TOWN AND COUNTRY PLANNING – APPLICATIONS

APPLICATIONS – Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

157/17.1 CARLISLE AIRPORT (17/1069) – Erection of office buildings, including associated parking and turning areas.

Comment - The movement of HGV's should be restricted through nearby villages. All construction traffic etc should go through the airport site and not the smaller local roads.

157/17.2 RYE CLOSE FARM, IRTHINGTON (17/1096) – Proposed milking parlour.

No observations

158/17 FINANCIAL MATTERS**158/17.1 Bank Reconciliation to 14.12.17**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th December 2017 of £5,862.81

158/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £225.56 A. Riddell – net wage to 08.01.17
- £242.20 HMRC – PAYE

158/17.3 Grass Cutting Contract 2018

There was submitted a report by the Clerk on the tenders invited and received for the grass cutting contract 2018.

RESOLVED to accept the one tender received by Colville's Grounds Maintenance in the sum of £1,294.00

158/17.4 Precept 2018/19

A draft budget statement was submitted to the meeting in order that members could agree the precept for the financial year 2018/19.

RESOLVED, after discussion, to increase the precept by 10% to £6,691.00. Proposed by Councillor Ogden, seconded by Councillor Beck, all agreed. The Clerk would inform the City Council.

159/17 GROWING A RURAL COMMUNITY

Consideration was given to the survey distributed by Rural Services Network.

RESOLVED to note the survey and that the Clerk would submit the agreed responses:-

- 11 – No to direct link on website
- 12 – No there is no wider community website available for the parish
- 13 - No – no member of the parish council wants to serve on the Rural Parish Sounding Board
- 15 - No – no member runs a rural business

160/17 DRAINS IN IRTHINGTON

RESOLVED to note that the Clerk was still waiting for a response from Peter Allan, Cumbria County Council, regarding the drainage problems in Irthington.

161/17 ACCIDENT ON A689

Councillor Mallinson reported that it would not be the County Council that would instigate an investigation following an accident, it would be the police or on direction from the coroner.

RESOLVED, after further discussion, that the Clerk would contact the police and ask if they had any concerns regarding the junction/s on the A689 and that Councillor Mallinson would look into whether the extension of lighting at the Aglionby junction on the A69 had been prompted by a fatal accident in that area.

162/17 CALC

RESOLVED that the following correspondence from CALC was received and noted:-

162/17.1 DEVELOPING YOUR SKILLS – Email from S. Hutchinson.

162/17.2 CALDBECK PETITION – Email from S. Bagshaw.

162/17.3 GROW WILD COMMUNITY FUNDING – Email from S. Bagshaw.

163/17 COUNCILLOR SURGERY

RESOLVED that Councillor Slack would attend the surgery for February's meeting.

164/17 CORRESPONDENCE RECEIVED BY THE CLERK.

RESOLVED to note the following correspondence was received:

164/17.1 CUMBRIA CHILDREN'S DYSLEXIC PROJECT – Letter from Lucy Stanford.

RESOLVED not to fund the project.

165/17 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

165/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 18th December 2017.

166/17 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that any agenda items should be submitted to the Clerk by 31st January 2018.

167/17 DATE OF NEXT MEETING - Wednesday 7th February 2018, Newtown Village Hall, 7.30pm.

IRTHINGTON PARISH COUNCIL**Minutes of the Parish Council Meeting held at Newtown Village Hall on 7th February 2018.**

PRESENT – Councillors C. Adams, M. Ridley, M. Ogden, G. Beck, R. Peart, and H. Slack

IN ATTENDANCE – Clerk

Councillors Mrs. M. Bowman and J. Bainbridge, Carlisle City Council

Councillor J. Mallinson, Cumbria County Council

5 members of the public

168/17 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from Councillor Jordan (hols)

169/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

170/17 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

171/17 MINUTES**171/17.1 MINUTE OF THE MEETING HELD ON 3RD JANUARY 2018 WAS SUBMITTED.**

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 3rd January 2018, confirmed as a true and accurate record.

172/17 PUBLIC PARTICIPATION

2 members of the public attended the meeting and raised concern at the new instrument flight procedures (RNAV) to be introduced at the airport. How much freight would be flying in and out of the airport, night flights would be a nuisance to the area etc.

Members felt that the new system would be safer and reported that the airport already had a licence for night flight.

RESOLVED to note the concerns raised. The Clerk would contact Stobart Air and ask when there might be a public drop-in session.

173/17 POLICE MATTERS

RESOLVED to note that there were no matters of concern to be passed to PCSO Woods. There were no members of the police present at the meeting.

174/17 REPRESENTATIVES' REPORTS**174/17.1 CPCA MEETING**

Councillor Ridley reported on the latest CPCA meeting highlighting the following:-

- Tourism funding is not available to Parish Councils as it is to be used as part of a national project to encourage visitors to the area
- No financial support from District Councils for new Data Protection regulations
- Current response to fly tipping seems to be working

RESOLVED to note the report.

175/17 TOWN AND COUNTRY PLANNING – APPLICATIONS

RESOLVED to note there were no applications to be considered.

176/17 NOTIFICATION OF DECISIONS

A report of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the report.

177/17 FINANCIAL MATTERS**177/17.1 Bank Reconciliation to 14.01.18**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th January 2018 of £6,439.24.

177/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £282.05 A. Riddell – net wage to 09.02.18
- £35.00 A Riddell – ICO registration (paid by debit card)
- £347.69 Brampton PC – Office admin contribution & SLCC contribution
- £58.80 Carlisle City Council – play area inspection report
- £162.00 Irthington PCC- clock service

178/17 CARLISLE AIRPORT

Consideration was given to comments on the public consultation for the implementation of new instrument flight procedures (RNAV).

RESOLVED to comment that Irthington Parish Council should have been notified.

179/17 NEWTOWN PLAY AREA

Consideration was given to the annual inspection report and the actions required.

RESOLVED to note the report and that the following actions would be taken:-

- Adjustment of gate – Councillor Ridley to investigate
- Clearing of litter – Councillor Ogden
- Replacement bolt covers – Clerk to order from Playdale
- Reinstate surface area where moles have been digging – Councillor Ogden to look at
- Lift and relay grass mat under rotor play – Councillor Ridley to look at

180/17 A689 JUNCTION LIGHTING

RESOLVED to note an update from Councillor Mallinson that lighting at the Aglionby junction on the A69 had not been the responsibility of the County Council. Concerns at the junctions on the A689 would be raised at the next CRASH meeting.

181/17 GENERAL DATA PROTECTION REGULATION (GDPR)

The Clerk reported that she would be attending training on the GDPR on 7th March. Quotes for auditing of the regulations were being sought.

RESOLVED to note the report.

182/17 ST. CUTHBERTS PLAN

RESOLVED to defer the item for consideration at the next meeting.

183/17 CALC

RESOLVED that the following correspondence from CALC was received and noted:-

183/17.1 CALC NEWSLETTER – February 2018

183/17.2 NALC'S LOCAL COUNCILLOR CENSUS SURVEY – Email from S. Bagshaw.

183/17.3 FUTURE FUNDING ON THE SRN (Strategic Road Network) CONSULTATION – Email from S. Bagshaw.

183/17.4 NORTH CUMBRIA CLINICAL COMMISSIONING GROUP – Email from S. Bagshaw.

183/17.5 WALKING FOR HEALTH PROGRAMME 2018 – Email from S. Hutchinson

184/17 COUNCILLOR SURGERY

RESOLVED that Councillor Ogden would attend the surgery for March's meeting.

185/17 CORRESPONDENCE RECEIVED BY THE CLERK.

RESOLVED to note the following correspondence was received:

185/17.1 ROYAL BRITISH LEGION SURVEY – Email from John Perkins.

185/17.2 FLOOD RISK MANAGEMENT – Email from Rebecca Ramsden, Environment Agency.

185/17.3 BRAIN TUMOURS/WEAR A HAT DAY – Email from Wendy O'Brien.

185/17.4 RURAL PLAY SCHEME – Email from Brenda Hebson

185/17.5 BIG THINGS – Email from Team Big Things

186/17 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

186/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 12th January 2018.

187/17 AGENDA ITEMS FOR NEXT MEETING –

- Incineration plant at Kingmoor Park

RESOLVED to note that any agenda items should be submitted to the Clerk by 28th February 2018.

188/17 DATE OF NEXT MEETING - Wednesday 7th March 2018, Newtown Village Hall, 7.30pm.

IRTHINGTON PARISH COUNCIL**Minutes of the Parish Council Meeting held at Newtown Village Hall on 7th March 2018.**

PRESENT – Councillors C. Adams, A. Jordan, M. Ridley, M. Ogden, G. Beck, P. Storr, R. Peart, and H. Slack.

IN ATTENDANCE – Clerk

Councillors Mrs. M. Bowman and J. Bainbridge, Carlisle City Council
Councillor J. Mallinson, Cumbria County Council

189/17 APOLOGIES FOR ABSENCE

RESOLVED to note that there were no apologies for absence.

190/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

191/17 DECLARATIONS OF INTEREST

RESOLVED to note that the following declarations of interest were made:-

Councillor Beck – Item 196/17.2

192/17 MINUTES**192/17.1 MINUTE OF THE MEETING HELD ON 7TH FEBRUARY 2018 WAS SUBMITTED.**

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 7th February 2018, confirmed as a true and accurate record.

193/17 PUBLIC PARTICIPATION**193/17.1 ANAEROBIC DIGESTER**

RESOLVED to note that Councillor Ridley had received an email from Brampton and Beyond Energy Ltd with information regarding the new proposed site for an anaerobic digester at Middle Farm.

194/17 POLICE MATTERS

The latest newsletter from PCSO Woods was circulated to members.

RESOLVED to note the newsletter.

195/17 REPRESENTATIVES' REPORTS

RESOLVED to note there were no representatives' reports.

196/17 TOWN AND COUNTRY PLANNING – APPLICATIONS**196/17.1 LAND TO SOUTH OF BANKFOOT, LAVERSDALE (18/0082) – Erection of 1 dwelling.**

No observations.

196/17.2 HEADS WOOD FARMHOUSE, NEWTOWN (18/0132) – Provision of 5 glamping pods together with conversion of existing stable block to provide 4 camping units, reception/self service lounge and laundry without compliance with condition 2 imposed by planning permission 16/1070 to allow for revision to cladding.

No observations.

196/17.3 THE SALLY, IRTHINGTON (18/0163) – Display of internally illuminated fascia signs and 6 non-illuminated signs.

Comment – Illuminated sign to be lit only during opening hours.

196/17.4 SEAT HILL FARM, LAVERSDALE LANE END, IRTHINGTON (18/0187) – Conversion of both and

storage building to 1 holiday let.

No observations.

196/17.5 BELLMONT, LAVERSDALE LANE END, IRTHINGTON (18/0188) – Change of use of agricultural land for use as horse gallops.

No observations.

197/17 FINANCIAL MATTERS

197/17.1 Bank Reconciliation to 14.02.18

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th February 2018 of £5,553.70.

197/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £225.50 A. Riddell – net wage to 09.03.18

198/17 CARLISLE AIRPORT

It was reported that public drop in sessions will be held on Tuesday 13th March. Anyone interested would need to register via the Carlisle Airport website.

It was also reported that there was a new Chairman for the Airport Consulting Committee.

RESOLVED to note the public drop in sessions and that the Clerk would ask whether a representative from Irthington Parish Council could attend the Airport Consulting Committee meetings.

199/17 INCINERATION PLANT, KINGMOOR PARK

Councillor Bainbridge reported on the proposed incineration plant at Kingmoor Park, highlighting the following points:-

- Application submission
- Sorting of waste
- Daily deliveries
- Health implications

RESOLVED to note the report.

200/17 GENERAL DATA PROTECTION REGULATIONS (GDPR)

The Clerk reported on the training session attended that day for the new GDPR. The Parish Council would have to have various policies and practices in place to be compliant with the new regulations. It was still not clear whether the Clerk could act as the Data Protection Officer. Further information from the SLCC, CALC and ICO would be given in due course and the Parish Council would need to make a decision at May's meeting.

RESOLVED to note the report.

201/17 ST. CUTHBERT'S LOCAL PLAN

Correspondence received from Jane Meek, Carlisle City Council, detailing the notification of intention to prepare a St. Cuthbert's Local Plan was submitted to the meeting.

RESOLVED to comment at the lack of infrastructure for the increase in population.

202/17 NEWTOWN PLAY AREA

RESOLVED to note that the required repair work highlighted in the annual inspection report for the play area was still ongoing.

203/17 RISK ASSESSMENT SCHEDULE

A report was submitted by the Clerk on the risk assessment produced for Irthington Parish Council for 2017/18.

RESOLVED to approve the risk assessment for 2017/18.

204/17 MOLE HILLS AT BLACK GAP

Consideration was given as to what action should be taken with regard to the molehills at Black Gap.

RESOLVED that Councillor Ridley would ask Norman Davidson to carry out the work.

205/17 MEMORIAL SEATS

Councillor Ridley circulated draft designs for 2 memorial seats to commemorate the centenary of WWI. One seat would be placed at the church, a decision on where to site the other seat would be made in due course. Brian Hewitt has kindly offered to manufacture one seat for free, however funding for the second seat would need to be found.

RESOLVED that:-

205/17.1 Councillor Ridley would finalise the designs and cost for second seat with Mr Hewitt and report back.

205/17.2 Councillors Bowman and Bainbridge offered to contribute £200 towards the cost of a seat and the Parish Council would fund the balance.

206/17 CALC

RESOLVED that the following correspondence from CALC was received and noted:-

206/17.1 CALC NEWSLETTER – March 2018

206/17.2 CUMBRIA IN BLOOM COMPETITIONS 2018 – Email from S. Bagshaw.

RESOLVED to note that Councillor Adams would pass the information to the school.

206/17.3 TRAINING COURSES – Email from S. Hutchinson.

206/17.4 HOUSEHOLD EMERGENCY PLANNING LEAFLET – Email from S. Bagshaw.

RESOLVED that Councillor Slack would add the information to the website.

207/17 COUNCILLOR SURGERY

RESOLVED that Councillor Jordan would attend the surgery for April's meeting.

208/17 CORRESPONDENCE RECEIVED BY THE CLERK.

RESOLVED to note the following correspondence was received:

208/17.1 UTILITY PRIORITY SERVICES REGISTER – Email from David Inman.

208/17.2 FLY A FLAG FOR THE COMMONWEALTH – Email from Bruno Peeks, Commonwealth Pageant Master.

RESOLVED that Councillor Beck would fly the flag on behalf of the Parish Council.

209/17 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

209/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 9th February 2018.

209/17.2 CLERK AND COUNCILS DIRECT – March 2018

210/17 AGENDA ITEMS FOR NEXT MEETING –

- Goalposts at Newtown Village Green
- Newtown Play Area

RESOLVED to note that any agenda items should be submitted to the Clerk by 28th March 2018.

211/17 DATE OF NEXT MEETING - Wednesday 4th April 2018, Newtown Village Hall, 7.30pm. Members to note that the Annual Parish Meeting will be held first at 7.00pm and the monthly meeting of the Parish Council will be held immediately after the conclusion of this meeting or at 7.30pm whichever is the later.

IRTHINGTON PARISH COUNCIL**Minutes of the Parish Council Meeting held at Newtown Village Hall on 4th April 2018.**

PRESENT – Councillors C. Adams, A. Jordan, M. Ridley, M. Ogden, G. Beck, P. Storr, and H. Slack

IN ATTENDANCE – Clerk

Councillors Mrs. M. Bowman and J. Bainbridge, Carlisle City Council
Councillor J. Mallinson, Cumbria County Council

ALSO ATTENDING – 2 members of the public.

212/17 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from the following councillors:-

Councillor Peart (work)

213/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

214/17 DECLARATIONS OF INTEREST

RESOLVED to note that there were no declarations of interest made.

215/17 MINUTES**215/17.1 MINUTE OF THE MEETING HELD ON 7TH MARCH 2018 WAS SUBMITTED.**

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 7th March 2018, confirmed as a true and accurate record.

216/17 PUBLIC PARTICIPATION**216/17.1 CARLISLE AIRPORT**

Mr and Mrs Edwards attended the meeting and raised concerns at the recent consultation on the development of RNAV procedures. Issues raised by members of the public and other parish councils did not appear to be documented anywhere nor a response to them. The public drop-in sessions had been more useful especially the maps.

RESOLVED to note that the Clerk would email Andrew Thompson, Operations Assistant, Carlisle Airport, and ask how issues raised during the consultation were being responded to.

216/17.2 MEMORIAL SEATS

Mr and Mrs Edwards offered to make a financial contribution to the proposed memorial seats for the parish.

Councillor Ridley explained that one seat was being manufactured free of charge and that the cost for the other seat had not yet been finalised.

RESOLVED to note that members thanked Mr and Mrs Edwards for their generosity and that the Clerk would confirm payment details and final cost for the seat in due course.

216/17.3 FLY TIPPING AT BULLERSYKE LONNING

Councillor Storr reported on the fly tipping of waste from the new houses being built at the former Sportsman Inn, Laversdale which was blocking Bullersyke Lonning.

The Clerk had reported the fly tipping to Christopher Graham, Cumbria County Council, who said it was a matter for the City Council.

RESOLVED to note that Councillor Bowman would chase the matter up with the relevant department at the City Council.

217/17 POLICE MATTERS

The latest newsletter from PCSO Woods had not yet been received.

Councillor Beck reported that there was some interest in starting a Neighbourhood Watch group in the parish.

RESOLVED to note that the Clerk would contact PCSO Woods regarding setting up a Neighbourhood Watch group. PCSO Woods would be invited to attend the June meeting of the parish council along with any interested members of the public. Details would be circulated via the Chairman's Newsletter in the next parish magazine.

218/17 REPRESENTATIVES' REPORTS

RESOLVED to note there were no representatives' reports.

219/17 TOWN AND COUNTRY PLANNING – APPLICATIONS**219/17.1 LAND AT CARLISLE AIRPORT, IRTINGTON – Street naming and numbering.**

RESOLVED to note that the matter was considered under the expedited procedure and members had no observations on the proposed name – The Terminal, Aviation Way, Carlisle Lake District Airport, Carlisle.

RESOLVED to note that Councillor Mallinson would contact the highways department regarding the removal of signage for the airport from the minor roads around the airport and the addition of new signage on the A689 due to concerns regarding vehicles accessing the new airport terminal building from minor roads instead of the main roundabout on the A689.

220/17 NOTIFICATION OF DECISIONS

A report of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the report.

221/17 FINANCIAL MATTERS**221/17.1 Bank Reconciliation to 14.03.18**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 14th March 2018 of £5,328.14.

221/17.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £225.76 A. Riddell – net wage to 09.03.18
- £126.80 HMR&C – PAYE
- £558.00 HomePC – laptop/scanner - grant received of £701.54 from Transparency Fund

222/17 CARLISLE AIRPORT

The Clerk reported on the response received from Andrew Thompson, Operations Assistant, regarding the new Airport Consultative Committee as follows:-

The membership criteria is currently being populated and we will be in touch shortly.

RESOLVED to note the response received.

223/17 MEMORIAL SEATS

Councillor Ridley reported that designs for the memorial seats were still ongoing and a final costing for one seat would be received in due course.

RESOLVED to note the report.

224/17 NEWTOWN PLAY AREA

The Clerk reported that a grant application would be submitted for the next round of funding from the Community Grant 0-19 fund.

The Clerk also reported that she would be meeting with a representative from Playdale regarding the required repairs highlighted in the annual play area report.

Councillor Ogden reported that the gate and seats were now fixed and that there was no litter nor molehills on the play area.

RESOLVED to note the reports.

225/17 ELECTORAL REVIEW OF CARLISLE: WARDING ARRANGEMENTS

Correspondence received regarding the electoral review for Carlisle City Council was submitted to the meeting.

RESOLVED that members would review the information and the matter would be on the agenda for the next meeting. Members would comment individually if they wished to do so prior to the next meeting.

226/17 CALC

RESOLVED that the following correspondence from CALC was received and noted:-

226/17.1 CALC NEWSLETTER – April 2018 (to be circulated when received)

226/17.2 ACT GAZETTE SPRING 2018 – Email from S. Bagshaw.

226/17.3 PLANNING TRAINING EVENTS – Email from S. Hutchinson.

RESOLVED to note that no members were interested in the training.

227/17 COUNCILLOR SURGERY

RESOLVED that Councillor Slack would attend the surgery for May's meeting.

228/17 CORRESPONDENCE RECEIVED BY THE CLERK.

RESOLVED to note there was no correspondence to be considered.

229/17 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

229/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 9th March 2018.

230/17 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that any agenda items should be submitted to the Clerk by 25th April 2018.

231/17 DATE OF NEXT MEETING - Wednesday 2nd May 2018, Newtown Village Hall, 7.30pm.