

IRTHINGTON PARISH COUNCIL

MINUTES of a **VIRTUAL MEETING** of **IRTHINGTON PARISH COUNCIL** held on **THURSDAY 4th JUNE 2020** at 7.00pm.

Present: Cllrs A. Jordan (Chair), G. Beck, , M. Ogden, R. Peart, M. Ridley, H. Slack and P. Storr.

In Attendance: Clerk
County Councillor J. Mallinson (item 012/20 onwards)

Action

001/20	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED to note that apologies for absence were received and agreed from:- City Councillor Tarbitt.</p>	
002/20	<p>REQUESTS FOR DISPENSATION</p> <p>RESOLVED to note that no requests for dispensation were received.</p>	
003/20	<p>DECLARATIONS OF INTEREST</p> <p>Councillors were invited to declare their interests.</p> <p>RESOLVED to note there were no declarations of interest made.</p>	
004/20	<p>MINUTES</p> <p>Minutes of the Meetings held on 4th and 20th March 2020 were submitted.</p> <p>RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 4th and 20th March 2020, confirmed as a true and accurate record. The minutes would be signed at the next face to face meeting.</p>	AJ
005/20	<p>ANNUAL MEETING OF THE PARISH COUNCIL</p> <p>RESOLVED to note that the Annual Meeting of the Parish Council had been deferred until May 2021.</p>	
006/20	<p>STANDING ORDERS</p> <p>An addendum to the Standing Orders had been circulated in order to enable the council to meet virtually during the current pandemic.</p> <p>RESOLVED to adopt the addendum to Standing Orders with immediate effect.</p>	
007/20	<p>PUBLIC PARTICIPATION</p> <p>RESOLVED to note that there were no members of the public in attendance, and no reports submitted from City or County Councillors.</p>	
008/20	<p>TOWN AND COUNTRY PLANNING –</p> <p>008/20.1 RATIFICATION OF APPLICATIONS</p> <p>Under delegated working arrangements, all suggested planning responses had been circulated to members and submitted upon agreement by a minimum of four members. It was subsequently RESOLVED to ratify the following responses:-</p>	

Signed) Chairman
Date

Location	Proposal	Decision	
20/0002/HDG - Cumrenton Farm, Irthington	Removal of remnant hedges	The Parish Council has no issue with the hedging being removed as long as it is carried out after July 31st following guidelines from Natural England For clarification, it would have been useful to have photographic evidence of the hedging to be removed.	
20/0202 – Land adj. Ash Bank, Newby East	Erection of dwelling	No observations	
20/0213 – Land adj. Woodside, Newby East	Erection of 1 dwelling together with creation of new access (Part Retrospective)	No observations on the planning application other than the conditions set out by United Utilities are met	
20/0264 - Newtown Farm, Irthington	Erection of general purpose/livestock shed	No observations	
008/20.2 NOTIFICATION OF DECISIONS			
A report of the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.			
RESOLVED to note the notification of decisions.			
009/20	FINANCIAL MATTERS		
009/20.1 Bank Reconciliation to 14.05.20			
There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.			
RESOLVED to receive and note the bank reconciliation and balance to 14 th May 2020 of £14,675.34.			
009/20.2 Approval of Expenditure			
RESOLVED to authorise the following expenditure for payment:-			
Amount £	Payee	Detail	Chq number/FP
296.15	A Riddell	Staff wages - April	100850
133.20	HMR&C	PAYE	100851
236.76	A Riddell	Staff wages - May	100852
236.76	A Riddell	Staff wages– June	100853
194.18	CALC	Subscription	100854
357.76	BhIB	Insurance	100855
440.00	R Farrimond	Grass cutting	100856
50.00	J Batey	Internal Audit	100857
£1,944.81			

(Signed) Chairman

Date

	<p>009/20.3 EXTERNAL AUDITOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2020 AND EXEMPTION CERTIFICATE–</p> <p>009/20.3.1 To consider the approval of the Annual Governance Statement for year ending 31st March 2020.</p> <p>RESOLVED to approve the Annual Governance Statement for year ending 31st March 2020.</p> <p>009/20.3.2 To consider the approval of the Statement of Accounts for year ending 31st March 2020.</p> <p>RESOLVED to approve the Statement of Accounts for year ending 31st March 2020.</p> <p>009/20.3.3 To authorise the Chairman to sign Sections 1 and 2 of the Annual Return for year ending 31st March 2020.</p> <p>RESOLVED to authorise the Chairman to sign Sections 1 and 2 of the Annual Return for year ending 31st March 2020.</p> <p>009/20.3.4 To agree that Irthington Parish Council can certify itself as exempt from a limited assurance review and authorise the Chairman to sign the Certificate of Exemption to be submitted to the external auditor.</p> <p>RESOLVED that the Parish Council can certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to submit a Certificate of Exemption to the External Auditor having confirmed that gross income or gross expenditure did not exceed £25,000 in the year ending 31st March 2020.</p> <p>009/20.4 INTERNAL AUDIT REPORT</p> <p>The internal Auditor’s report for the Accounts for the year ending 31 March 2020 was submitted.</p> <p>RESOLVED to note the report and that no issues had been raised.</p> <p>010/20 CONTINUED USE OF DELEGATED POWERS</p> <p>RESOLVED to note the correspondence from CALC and that devolved powers adopted through the High Consequence Infectious Disease Policy on 20th March 2020 would be discontinued with immediate effect.</p> <p>011/20 MEMORIAL BENCH</p> <p>An additional quote for work to the memorial bench in Irthington was received.</p> <p>RESOLVED to accept the quote from Irthington Joinery in the sum of £72.00.</p> <p>012/20 VILLAGE GREEN REGISTRATION</p> <p>RESOLVED to note that work to registering parts of the village green that had been missed was ongoing.</p> <p>013/20 DATE OF NEXT MEETING – The next meeting would be virtual, held on 1st July 2020 at 7.00pm and called by electronic summons.</p> <p>Meeting closed at 7.22pm.</p>	
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(Signed) Chairman

Date