

## IRTHINGTON PARISH COUNCIL

**MINUTES** of a **VIRTUAL MEETING** of **IRTHINGTON PARISH COUNCIL** held on **WEDNESDAY 7th APRIL 2021** at 7.10pm.

**Present:** Cllrs A. Jordan (Chair), G. Beck, M. Ridley and H. Slack.

**In Attendance:** Clerk  
City Councillor D. Shepherd  
County Councillor J. Mallinson

		<b>ACTION</b>
<b>145/20</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p><b>RESOLVED</b> to note there were no apologies for absence received.</p>	
<b>146/20</b>	<p><b>REQUESTS FOR DISPENSATION</b></p> <p><b>RESOLVED</b> to note that no requests for dispensation were received.</p>	
<b>147/20</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p><b>RESOLVED</b> to note the following declarations of interest were made:-</p> <p>Councillor Jordan a non-pecuniary interest in item 150/20.1 Councillor Slack declared a non-pecuniary interest in items 150/20.2 to 150/20.5</p>	
<b>148/20</b>	<p><b>MINUTES</b></p> <p>Minutes of the Meeting held on 3rd March 2021 were submitted.</p> <p><b>RESOLVED</b> to authorise the Chairman to sign the minutes of the meeting held on 3rd March 2021, confirmed as a true and accurate record. The minutes would be signed at the next face to face meeting.</p>	<b>AJ</b>
<b>149/20</b>	<p><b>PUBLIC PARTICIPATION</b></p> <p><b>RESOLVED</b> to note that there were no members of the public in attendance.</p> <p><b>RESOLVED</b> to note there were no reports from City/County Councillors.</p>	
<b>150/20</b>	<p><b>TOWN AND COUNTRY PLANNING</b></p> <p>Applications for planning consent were considered</p> <p><b>RESOLVED</b> to advise the appropriate Planning Authority of the Council's comments as follows:-</p> <p><b>150/20.1 SCAFELL BUILDING, CARLISLE AIRPORT (21/0164)</b> – Erection of new workshop for paint spraying facilities and associated functions; upgrading of existing adjoining office space with internal alterations.</p> <p>No observations</p> <p><b>150/20.2 NEWBY MANOR, NEWBY EAST (21/0221)</b> – Change of use of 3 redundant agricultural stone barns into domestic garaging, stables, tractor storage and office/study; widening and improvements to existing vehicular access including installation of new entrance gates; repair and refurbishment of existing stone boundary walls.</p> <p>No observations</p>	<b>Clerk</b>

(Signed) Chairman .....  
Date

	<p><b>150/20.3 NEWBY MANOR, NEWBY EAST (21/0228)</b> – Works to facilitate change of use of 3 redundant agricultural stone barns into domestic garaging, stables, tractor storage and office/study; widening and improvements to existing vehicular access including installation of new entrance gates; repair and refurbishment of existing stone boundary walls. (LBC)</p> <p>No observations</p> <p><b>150/20.4 NEWBY MANOR, NEWBY EAST (21/0225)</b> – Erection of single storey extension to provide garden room; erection of stone wall to rear of property.</p> <p>No observations.</p> <p><b>150/20.5 NEWBY MANOR, NEWBY EAST (21/0226)</b> – Erection of single storey extension to provide garden room; erection of stone wall to rear of property; refurbishment and modernisation of house. (LBC)</p> <p>No observations</p>													
<b>151/20</b>	<p><b>FINANCIAL MATTERS</b></p> <p><b>151/20.1 Bank Reconciliation to 14.03.21</b></p> <p>There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.</p> <p><b>RESOLVED</b> to receive and note the bank reconciliation and balance to 14<sup>th</sup> March 2021 of £8,110.67.</p> <p><b>151/20.2 EXPENDITURE TO APPROVE</b></p> <p><b>RESOLVED</b> to authorise the following expenditure for payment:-</p> <table border="1" data-bbox="331 1160 1380 1288"> <thead> <tr> <th>Amount £</th> <th>Payee</th> <th>Detail</th> <th>Cheque number</th> </tr> </thead> <tbody> <tr> <td>£304.10</td> <td>A Riddell</td> <td>Net wage to 09.04.21</td> <td>100881</td> </tr> <tr> <td>£197.60</td> <td>HMR&amp;C</td> <td>PAYE</td> <td>100882</td> </tr> </tbody> </table>	Amount £	Payee	Detail	Cheque number	£304.10	A Riddell	Net wage to 09.04.21	100881	£197.60	HMR&C	PAYE	100882	
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<b>152/20</b>	<p><b>MATTERS TO BE RAISED BY COUNCILLORS -</b></p> <p><b>RESOLVED</b> to note that consideration of the Parish Council's bank account would be on the next agenda.</p>	<b>Clerk</b>												
<b>153/20</b>	<p><b>CLERK'S REPORT</b></p> <p><b>RESOLVED</b> to note a report from the Clerk as follows:-</p> <ul style="list-style-type: none"> <li>• <b>AGAR</b> – Forms and advice received from PFK Littlejohn, external auditors. Internal audit to be arranged in the next couple of weeks. <b>ONGOING</b></li> <li>• <b>CiLCA</b> – Will be undertaking the qualification through CALC rather than the SLCC as it will be cheaper (£120 rather than £250, Brampton PC to fund) and hopefully quicker. Due to commence in June 2021. <b>TO NOTE</b></li> <li>• <b>VIDEO DOOR ENTRY</b> - Security Company has visited the office to ascertain what would be the best equipment for secure entry to the PC office, awaiting quote. Brampton PC has raised concern at lone working for the Clerk. Brampton Rural Housing has agreed to pay half the costs. <b>ONGOING</b></li> </ul>													

(Signed) Chairman .....

Date

	<ul style="list-style-type: none"> <li>• <b>VILLAGE GREEN REGISTRATION</b> – Email sent (11th March 2021) to commons registration at the County Council with various documents and information attached requesting what process to follow to register areas of the village green that have been missed. No response received to date. <b>ONGOING</b></li> </ul>	
154/20	<p><b>RESOLVED</b> to note that the work carried out connecting new properties to the mains sewer across the village green would be on the next agenda.</p> <p><b>PLAY AREA</b></p> <p><b>RESOLVED</b> to note that Councillors Beck and Ridley had carried out the pressure washing work and that consideration should be given to this work being carried out on an annual basis.</p>	Clerk
155/20	<p><b>LOCAL GOVERNMENT REORGANISATION</b></p> <p>Presentations and information on the four available options for a unitary authority had been circulated to members prior to the meeting.</p> <p>Councillor Mallinson further reported on the various available options.</p> <p><b>RESOLVED</b> unanimously, that the preferred option for Irthington Parish Council was the 'North/South' option submitted by Carlisle and Eden District Councils. The Clerk would submit the Council's response to the consultation.</p>	Clerk
156/20	<p><b>LITTER PICK</b></p> <p>Consideration was given to the parish council organising a litter pick.</p> <p>Current health and safety advice is that volunteer litter picks should not take place near roads with a speed limit of 40mph or more as traffic management should be in place, therefore any litter picking adjacent to such roads should be organised by the City or County Council.</p> <p>As there were still Covid-19 restrictions in place it would be wiser to organise a litter pick for later in the year when restrictions had been lifted.</p> <p><b>RESOLVED</b> to note that a date for litter picking would be set at the July meeting of the parish council with information being circulated via the newsletter and the Clerk would ask the current insurers for advice. Councillor Shepherd would pass contact details to the Clerk of those at the City Council who help with organising litter picks.</p>	AJ/Clerk/DS
157/20	<p><b>CALC</b></p> <p><b>RESOLVED</b> that the following correspondence from CALC was received and noted:-</p> <p><b>157/20.1 CALC NEWSLETTER – February/March 2021</b></p> <p><b>157/20.2 NALC LEGAL UPDATE</b></p> <p><b>157/20.3 CARBON CALCULATOR FOR PARISHES</b></p> <p><b>157/20.4 CPCA EXECUTIVE COMMITTEE MINUTES</b></p> <p><b>157/20.5 ZERO CARBON CUMBRIA PARTNERSHIP</b></p> <p><b>RESOLVED</b> to note that Councillor Jordan would attend the climate change training on 29<sup>th</sup> June 2021.</p> <p><b>157/20.6 CUMBRIA CC ENVIRONMENT FUND AND GREEN RECOVERY</b></p> <p><b>157/20.7 NATIONAL FREE WEBINAR – CRISIS COMMUNICATIONS</b></p>	AJ/Clerk

(Signed) Chairman .....

Date

	<p><b>157/20.8 CALC MEMBER SURVEY</b></p> <p><b>157/20.9 GOVERNMENT CALL FOR EVIDENCE ON REMOTE MEETINGS</b></p>	
<p><b>158/20</b></p>	<p><b>CORRESPONDENCE RECEIVED BY THE CLERK</b></p> <p><b>RESOLVED</b> to note the following correspondence had been received: -</p> <p><b>158/20.1 ICO NEWSLETTER</b> – Email from the Information Commissioner.</p> <p><b>158/20.2 BRING TOMMY HOME</b> – Email from Royal British Legion Industries.</p>	
<p><b>159/20</b></p>	<p><b>LITERATURE AVAILABLE FROM CLERK –</b></p> <p><b>None to date</b></p>	
<p><b>160/20</b></p>	<p><b>DATE OF NEXT MEETING</b> – The next meeting would be virtual, held on Wednesday 5th May 2021 at 7.00pm and would be called by electronic summons.</p> <p>Meeting closed at 8.11pm.</p>	

(Signed) Chairman .....

Date