

**IRTHINGTON PARISH COUNCIL**

**MINUTES of the ANNUAL MEETING of IRTHINGTON PARISH COUNCIL held in NEWTOWN VILLAGE HALL on WEDNESDAY 2nd MAY 2022 at 7.30pm.**

**PRESENT:** Cllrs A. Jordan (Chairman), G. Beck, M. Ridley, C. Robinson, H. Slack and P. Storr.

**IN ATTENDANCE:** Clerk

**001/22 ELECTION OF CHAIRMAN**

Councillor G. Beck, seconded by Councillor C. Robinson, moved that Councillor A. Jordan be elected to the office of Chairman of the Council.

There were no other nominations.

**RESOLVED** unanimously to the election of A. Jordan as Chairman of the Council.

**002/22 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN**

**RESOLVED** to note that Councillor Jordan signed the Declaration of Acceptance of Office of Chairman of the Council.

**003/22 ELECTION OF VICE CHAIRMAN**

Councillor M. Ridley, seconded by Councillor P. Storr, moved that Councillor G. Beck be elected to the office of Vice Chairman of the Council

There were no other nominations.

**RESOLVED**, unanimously, to the election of G. Beck as Vice Chairman of the Council.

**004/22 APOLOGIES FOR ABSENCE**

**RESOLVED** to note there were no apologies for absence from members.

County Councillor Mallinson gave his apologies to the meeting.

**005/22 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**006/22 DECLARATIONS OF INTEREST**

**RESOLVED** to note there were no declarations of interest made.

**007/22 MINUTES**

**007/22.1 MINUTE OF THE MEETING HELD ON 6TH APRIL 2022 WAS SUBMITTED.**

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 6th April 2022, confirmed as a true and accurate record.

**ACTION:** AJ

**008/22 OUTSIDE BODIES - REPRESENTATION**

There was submitted a report by the Clerk detailing the outside bodies to which the Council had been invited to appoint representatives.

**RESOLVED** that the following appointments be made:-

<b>CARLISLE PARISH COUNCILS ASSOCIATION (CPCA)</b>	Councillor M. Ridley
<b>CPCA EXECUTIVE COMMITTEE</b>	Councillor M. Ridley
<b>NEWTOWN VILLAGE HALL COMMITTEE</b>	Councillor G. Beck Councillor M. Ridley Councillor P. Storr

**009/22 STANDING ORDERS AND FINANCIAL REGULATIONS**

**RESOLVED** to re-adopt standing orders and financial regulations. An amendment to SO18 was reported by the Clerk, however some of the information had been found to be incorrect. A formal amendment to SO18 would be made once confirmation had been received from CALC.

**010/22 ASSETS**

Members reviewed the assets held by the council.

**RESOLVED** that all assets were included in the asset register after adding the Margaret Ogden memorial seat.

**011/22 INSURANCE**

The insurance renewal quote from BHIB insurance for 2022/23 was submitted to the meeting.

**RESOLVED** to accept the quote in the sum of £398.62 on a 3 year deal to 2025.

**012/22 SUBSCRIPTIONS**

Members reviewed the parish council's current subscriptions.

**RESOLVED** to:-

**012/22.1** Renew the CALC subscription for 22/23 in the sum of £214.18, which was submitted to the meeting.

**012/22.2** Renew the SLCC subscription, which is due later in the financial year, cost to be confirmed but approximately £30.00.

**013/22 POLICY REVIEW**

**RESOLVED** to note the core policies were reviewed with no amendments and were all available on the website. Members agreed that the Clerk should draft a training policy.

**014/22 GENERAL DATA PROTECTION REGULATIONS (GDPR)****014/22.2 GDPR POLICY REVIEW**

**RESOLVED** to note that members reviewed and agreed the policies relating to GDPR with no amendments.

**015/22 MEETING CALENDAR 2022/23**

**RESOLVED** to agree the meeting calendar dates for 2022/23.

**016/22 PUBLIC PARTICIPATION**

**RESOLVED** to note that no members of the public were present.

**RESOLVED** to note there were no County or City Councillor reports.

**017/22 REPRESENTATIVES' REPORTS****017/22.1 IRTHINGTON IN BLOOM**

**RESOLVED** to note a report that Radio Cumbria had visited Irthington for a piece on Irthington in Bloom.

**018/22 TOWN AND COUNTRY PLANNING -**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**018/22.1 WATTY'S FIELD, LAVERSDALE (22/0291) – Erection of 2 detached dwellings.**

Members of Irthington Parish Council had no objection to the planning application in principle but raised the following concerns:-

Excavation - confirmation that excavation of the site would be carried out (and monitored) to the correct depth so that the houses would not affect the visibility from nearby properties.

Construction hours - That they are limited to 8am to 6pm on weekdays and not extended beyond this.

Access onto main road - members were still concerned at the speed limit of 60mph through Laversdale. Plot 1 exits onto a hill and near a bend in the road with vehicles travelling at speed. Are the visibility splays sufficient? Could highways be requested to review the speed limit in Laversdale for the safety of its residents.

**018/22.2 LAND TO THE WEST OF THE COTTAGE, NEWTOWN (22/0333) – Variation of condition 2 (approved documents) of previously approved application 18/0433 (erection of 3 dwellings) and further varied by previous consent 21/1167 to amend fenestration and minor changes to internal wall configuration to plot 1.**

No observations.

**ACTION:** Clerk

**018/22.3 NOTIFICATION OF DECISIONS**

**RESOLVED** to note the report submitted by the Clerk, advising members of the decisions of the appropriate planning authority on applications on which the Parish Council has previously commented.

**019/22 FINANCIAL MATTERS****019/22.1 BANK RECONCILIATION to 14.04.22**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

**RESOLVED** to receive and note the bank reconciliation and balance to 14<sup>th</sup> April 2022 of £9,700.38.

**019/22.2 EXPENDITURE TO APPROVE**

**RESOLVED** to authorise the following expenditure for payment:-

<b>Amount £</b>	<b>Payee</b>	<b>Detail</b>	<b>Cheque No/DP</b>
£314.42	A Riddell	Net wage to 05.05.22	DP
£476.00	R Farrimond	Grass cutting	DP
£55.00	J. Batey	Internal Audit	DP

**019/22.3 S137 SPENDING**

Consideration was given to s137 spending for the current and previous financial year.

**RESOLVED** to note that there was no spending under s137 for the year ending 31<sup>st</sup> March 2022. There was currently no projected spending under s137 for the current financial year. s145 would be used for any spending on Platinum Jubilee items.

**019/22.4 INTERNAL AUDITOR**

**RESOLVED** to appoint Mrs J. Batey MAAT as internal auditor for the current financial year.

**019/22.5 INTERNAL AUDITORS REPORT**

**RESOLVED** to note the internal auditors report and that there were no matters of concern.

**019/22.6 EXTERNAL AUDITOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2021/22 AND EXEMPTION CERTIFICATE–**

There were submitted Section 1, Annual Governance Statement, and 2, Statement of Accounts, of the Annual Return, Receipts and Payments Accounts, Balance Sheet, Variances and Supporting Notes for the year ended 31<sup>st</sup> March, 2022.

**019/22.6.1 RESOLVED** to approve the Annual Governance Statement for year ending 31<sup>st</sup> March 2022.

**019/22.6.2 RESOLVED** to approve the Statement of Accounts for year ending 31<sup>st</sup> March 2022.

**019/22.6.3 RESOLVED** to authorise the Chairman to sign Sections 1 and 2 of the Annual Return for year ending 31<sup>st</sup> March 2022.

**019/22.6.4 RESOLVED** that the Parish Council can certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to submit a Certificate of Exemption to the External Auditor having confirmed that gross income or gross expenditure did not exceed £25,000 in the year ending 31<sup>st</sup> March 2022.

**019/22.6.5 RESOLVED** to note that the notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31<sup>st</sup> March 2021 as Monday 13<sup>th</sup> June to Friday 22<sup>nd</sup> July 2022.

**ACTION:** Clerk and AJ

**020/22 PLATINUM JUBILEE BEACON LIGHTING**

**RESOLVED** that:-

**020/22.1** The Chairman and a senior member of the community/ex parish councillor would light the beacon.

**020/22.2** Councillor Robinson would play the cornet as part of the beacon lighting event.

**021/22 HIGHWAYS ISSUES**

**RESOLVED** to note concerns raised at the lack of a 30mph speed limit in Laversdale and that the Clerk would refer the matter to highways.

**ACTION:** Clerk

**022/22 PLACING OF PLANTERS AT IRTHINGTON ENTRY SIGNS**

**RESOLVED** that the Parish Council would complete and submit the required permit as requested by Irthington in Bloom in order for planters to be placed at all entry signs to the village.

**023/22 CALC**

**RESOLVED** to note that all CALC emails had been circulated to members and that none required a formal decision.

**024/22 CORRESPONDENCE RECEIVED BY THE CLERK –****024/22.1 CONSULTATION ON STRATEGIC CYCLING/WALKING CORRIDORS**

**RESOLVED** to ratify the Parish Council's submitted comments as follows:-

Although links are in place for cycling and walking in a lot of areas, there is a need for cycling lanes from outlying villages in our area. The current cycle lane stops just after the Linstock Roundabout (A689). This road is far too busy to cycle safely as is the A69. Cycling from Irthington or Brampton to Carlisle is not an option without cycling lanes or indeed walking.

**ACTION:** AJ to include in Chairman's newsletter

**025/22 LITERATURE AVAILABLE FROM CLERK –**

**025/22 NOTICE OF EXECUTIVE KEY DECISIONS – 22<sup>nd</sup> April 2022.**

**026/22 AGENDA ITEMS FOR NEXT MEETING**

- **Beacon**
- **Laversdale speed limit**
- **Back lonning – fenced off**

Any further items for consideration should be submitted to the Clerk on or before 25<sup>th</sup> May 2022.

**027/22 DATE OF NEXT MEETING - Wednesday 1st June 2022, Newtown Village Hall, 7.30pm.**

Meeting closed at 8.22pm.