

IRTHINGTON PARISH COUNCIL

Clerk: Allison Riddell
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29th September 2023

Dear Councillor,

You are summoned to attend a meeting of **IRTHINGTON PARISH COUNCIL** that will be held in **NEWTOWN VILLAGE HALL**, on **WEDNESDAY 4th OCTOBER 2023**, at 7.30pm.

The meeting is open to the press and members of the public.
Please do not attend the meeting if you have Covid-19 symptoms.

Allison Riddell

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence and accept reasons for absence.
2. **REQUESTS FOR DISPENSATIONS**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
4. **MINUTES**
To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 6th September 2023. (copy herewith)
5. **PUBLIC PARTICIPATION SESSION**
 - 5.1 **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the Agenda. (*Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Those items not on the agenda will not be debated but referred, if appropriate, to the next meeting. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman.*)
 - 5.2 **CUMBERLAND COUNCIL REPORT** – To receive a report from Councillor Mallinson.
6. **REPRESENTATIVES' REPORTS**
To receive reports by representatives on Outside Bodies.

7. TOWN AND COUNTRY PLANNING APPLICATIONS

To consider the following:-

- 7.1 THE LIMES, 4 CHURCH CLOSE, IRTINGTON (23/0017/TPO)** – Height reduction to 1 lime tree subject to TPO 45.

(Information available on Cumberland Council website)

8. NOTIFICATION OF DECISIONS

To note the following decisions by Cumberland Council on applications on which the Parish Council has previously commented:-

- **23/0541 – FREELANDS PLACE, HETHERSGILL**– Erection of first floor balcony to front elevation together with revised roofline and internal alterations.
GRANTED
- **23/0529 – LAND TO THE WEST OF THE COTTAGE, NEWTOWN** – Variation of condition 2 (approved documents) of previously approved application 18/0433 (erection of 3 dwellings) and further varied by permissions 21/1167 and 22/0333 for substitution of house type to plot 3.
GRANTED

9. FINANCIAL MATTERS

- 9.1 BANK RECONCILIATION TO 29.09.23** – To receive a report by the Clerk. (copy herewith)

- 9.2 EXPENDITURE TO APPROVE** – To approve the following schedule of payments:-

Amount £	Payee	Detail	Chq/DP
338.55	A Riddell	Net wage to 5.10.23	DP
253.80	HMRC	PAYE	DP
TBC	R Farrimond	Grass cutting	DP

- 9.3 MONITORING REPORT**

To receive and consider the monitoring report to 29th September 2023 against the Parish Council's budget. (copy herewith)

- 9.4 BUDGET 2024/25**

To consider any future projects/proposals that would impact on the budget for the next financial year.

10. SPEEDWATCH

To receive an update from Councillors Beck and Jordan.

11. NEWTOWN VILLAGE GREEN

To receive an update from the Clerk on registration of areas previously missed.

12. GRASS CUTTING CONTRACT

To review the annual grass cutting contract and consider any amendments. (Circulated by email)

13. CALC

To note that all CALC emails have been circulated to members. Emails requiring a decision are as follows:-

- 13.1 CALL FOR SITES** – To consider a letter detailing the 2023 Cumbria wide call for the submission of information on land that could deliver Biodiversity Net Gain or habitat restoration through a change in land use or management.

(Information circulated to members by email)

14. CORRESPONDENCE RECEIVED BY THE CLERK

To note items of correspondence received since the last meeting requiring a decision:-

- 14.1 SLOW WAYS NATIONAL WALKING NETWORK** – To consider an invitation to contribute to the creation of Slow Ways.

(Information circulated to members by email)

15. AGENDA ITEMS FOR NEXT MEETING

To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk on or before 25th October 2023.

16. DATE OF NEXT MEETING

Wednesday 1st November 2023, 7.30pm, Newtown Village Hall.

IRTHINGTON PARISH COUNCIL

MINUTES of the MEETING of IRTHINGTON PARISH COUNCIL held in NEWTOWN VILLAGE HALL on WEDNESDAY 6th SEPTEMBER 2023 at 7.30pm.

PRESENT: Cllrs A. Jordan (Chairman), R. Armstrong, G. Beck, M. Ridley, C. Robinson and H. Slack.

IN ATTENDANCE: Clerk
Cumberland Councillor Mallinson

062/23 APOLOGIES FOR ABSENCE

RESOLVED to note there were no apologies for absence.

063/23 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

064/23 DECLARATIONS OF INTEREST

RESOLVED to note there were no declarations of interest made.

065/23 MINUTES

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 5th July 2023, confirmed as a true and accurate record.

ACTION: AJ

066/23 LOCAL GOVERNMENT ACT 1972 – RESIGNATION

RESOLVED to note the resignation of Mr. Peter Storr. Cumberland Council elections office had been informed and the statutory notice published.

067/23 PUBLIC PARTICIPATION SESSION

RESOLVED to note there were no members of the public present.

RESOLVED to note an update on the running of Cumberland Council from Councillor Mallinson.

068/23 REPRESENTATIVES' REPORTS

068/23.1 CARLISLE PARISH COUNCILS ASSOCIATION

RESOLVED to note that Councillor Ridley had been re-elected to the Executive Committee and that the Clerk had circulated the minutes from the meeting held on 27th July 2023.

069/23 TOWN AND COUNTRY PLANNING -

Applications for planning consent were considered.

RESOLVED to advise Cumberland Council of the Parish Council's comments as follows:-

069/23.1 STONE CROFT, 5 CHURCH CLOSE, IRTHINGTON (23/0008/TPO) – Height reduction to 5 lime trees subject to TPO 45.

Support the application.

069/23.2 CUMRENTON FARM, IRTHINGTON (23/0584) – Erection of 1 dwelling in lieu of dwelling approved under 20/0002.

Members of Irthington Parish Council OBJECT to this application.

The scale and form of the proposed development would adversely impact on the character and appearance of the surrounding countryside, contrary to Policies SP6 and GI1 of the Carlisle District Local Plan 2015-2030.

Further comments - A 'lodge' or 'gatehouse' would not be more in keeping with the site's setting as stated by the applicant. Historically there has never been a lodge/gatehouse at this site.

A replacement dwelling should remain on the original footprint of the farm buildings not in open countryside on the periphery of the farm land.

069/23.3 STEADFOLDS, IRTHINGTON (23/0592) – Erection of single storey side extensions to extend kitchen and provide additional living space and utility room.

No observations.

069/23.4 RYECROFT, IRTHINGTON (23/0598) – Erection of ground floor extensions to annexe to provide extended kitchen and new garden room; raising of roof to provide first floor accommodation comprising 1 en-suite bedroom, 1 bedroom and 1 bathroom; construction of new pitched roofs to replace flat roofs; change to external materials and finishes to existing dwelling; reconfiguration of ground floor internal layout; installation of solar panels.

No observations.

ACTION: Clerk

RESOLVED to ratify the following applications on which comments were submitted to Cumberland Council during August 2023:-

069/23.5 FORGE HOUSE, LAVERSDALE (23/0525) – Extension to front porch.

No observations.

069/23.6 FREELANDS PLACE, HETHERSGILL (23/0541) – Erection of first floor balcony to front elevation together with revised roofline and internal alterations.

No observations.

069/23.7 LAND TO WEST OF THE COTTAGE, NEWTOWN (23/0529) – Variation of condition 2 (approved documents) of previously approved application 18/0433 (erection of 3 dwellings) and further varied by permissions 21/1167 and 22/0333 for substitution of house type to plot 3.

No observations.

070/23 NOTIFICATION OF DECISIONS

RESOLVED to note the following decisions by Cumberland Council:-

- **23/0134 – Riggshield, Laversdale Lane End, Irthington** – Proposed renewal of concrete yard; retrospective consent for creation of farm track.
GRANTED
- **23/0331 – Newby Manor, Newby East** – Variation of condition 2 (approved documents) of previously approved application 21/1023 (erection of replacement lean-to timber clad storage shed (LBC) to amend the size.
GRANTED

- **23/0330 – Newby Manor, Newby East** – Variation of condition 2 (approved documents) of previously approved application 21/1023 (erection of replacement lean-to timber clad storage shed to amend the size.
GRANTED

071/23 FINANCIAL MATTERS

071/23.1 BANK RECONCILIATION to 31.08.23

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balance to 31st August 2023 of £17,895.92.

071/23.2 EXPENDITURE TO APPROVE

RESOLVED to authorise the following expenditure for payment:-

Amount £	Payee	Detail	Cheque No/DP
338.55	A Riddell	Net wage to 05.09.23	DP
420.00	Netwise	Website	DP

072/23 USE OF PERSONAL EMAIL ADDRESSES

RESOLVED to note that email addresses were available free of charge through Netwise. The Clerk would set up the addresses and confirm access with councillors at the next meeting.

ACTION: Clerk

073/23 NEWTOWN VILLAGE GREEN

RESOLVED that the Clerk would start the process of registering the village green with Cumberland Council. If there were any issues, the matter would be referred back to the Parish Council.

074/23 SPEEDWATCH

Councillor Jordan reported that a volunteer had come forward to help with Speedwatch.

RESOLVED that Councillor Beck would organise training for all current volunteers and Councillor Jordan would include information on Speedwatch in the next Chairman's newsletter.

ACTION: GB/AJ

075/23 HIGHWAY ISSUES

075/23.1 IRTHINGTON JUNCTION

RESOLVED, to note that Councillor Mallinson had nothing further to report on the junction itself, however, average speed cameras were being installed along the A689.

075/23.2 A689

Members considered what action to take on the following suggestion from a local resident:-

- Speed reduction from 60mph to 40mph from the airport roundabout to Newby East junction.

RESOLVED to take no action at the moment as it was hoped the installation of the average speed cameras would slow vehicles down. If this was not the case, the suggestion of a reduction in the speed limit would be reviewed.

076/23 IRTHINGTON IN BLOOM

RESOLVED to note an update received from the group on an article about the group's work on the Cumbria Crack Website.

<https://cumbriacrack.com/2023/08/18/tatton-park-garden-returns-home-to-cumbria/>

077/23 CALC

RESOLVED to note that all CALC emails had been circulated to members and that the following required a formal decision:-

077/23.1 ENERGY BILL REPORT – To consider sending a letter of support.

RESOLVED that the Clerk would send a letter of support.

ACTION: Clerk

077/23.2 LOCAL PLANS – To consider responding to NALC'S consultation questions for the Levelling-up and Regeneration Bill: consultation on implementation of plan-making reforms.

RESOLVED to note the matter and make no formal response.

077/23.3 HOW TO DECLARE A CLIMATE AND ECOLOGICAL EMERGENCY – To consider taking action and making a declaration.

RESOLVED to note the information but take no formal action at the present time.

077/23.4 COUNTY OF CUMBRIA AND D-DAY 80, 6/6/2024 – To consider participating.

RESOLVED to participate and consider the event further in due course.
Councillor Robinson would act as bugler for the event if available.

078/23 CORRESPONDENCE RECEIVED BY THE CLERK

RESOLVED to note all correspondence had been circulated to members and that the following required a formal decision:-

078/23.1 FIRE AND RESCUE PLAN PUBLIC SURVEY – To consider a response.

RESOLVED to note the survey was now closed but that members had the opportunity to respond as individuals.

078/23.2 CUMBERLAND COUNCIL LOCAL COMMUNITY PANEL PRIORITIES – To consider a response to the proposed draft priorities.

RESOLVED To support the draft priorities – Community Facilities and Support, Environment and Highways.

079/23 AGENDA ITEMS FOR NEXT MEETING

- Speedwatch – To receive an update from Councillors Beck and Jordan.

Any further items for consideration should be submitted to the Clerk on or before 27th September 2023.

080/23 DATE OF NEXT MEETING - Wednesday 4th October 2023, Newtown Village Hall, 7.30pm.

Meeting closed at 8.33pm.

DRAFT

IRTHINGTON PARISH COUNCIL

BANK RECONCILIATION AT 29th SEPTEMBER 2023

UNITY BANK ACCOUNT - 20451590

Balance b/f at 31/08/23	17,895.92	Expenditure	758.55
Income	0.00	Balance c/f	17,137.37
	<u>17,895.92</u>		<u>17,895.92</u>

Bank Reconciliation

Balance per statement @ 29.09.23 17137.37

Less o/s cheques
None

0.00

17,137.37

Income

Date

£

Expenditure

Date

Detail

£

6.9.23

A Riddell

338.55

6.9.23

Netwise

420.00

0.00

758.55

Balance c/f - Unity

17,137.37

Total balance c/f

17,137.37

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the date indicated.

IRTHINGTON PARISH COUNCIL - Monitoring Report 2023-24

Income

	April	May	June	July	August	September	October	November	December	January	February	March	Total	Budget	Variance	NOTES
Precept	12097.00												12097.00	12,097.00	0.00	Received as requested
City/County Council grants													0.00	0.00	0.00	
Other grants													0.00	0.00	0.00	
Village Hall grants													0.00	0.00	0.00	
VAT													0.00	0.00	0.00	
	12097.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,097.00	12,097.00	0.00	
Expenditure																
	April	May	June	July	August	September	October	November	December	January	February	March	Total	Budget	Variance	
Clerks wages/HMR&C	592.35	338.55	338.55	592.35	338.55	338.55							2538.90	5180.00	-2641.10	£135 June 21-March 22
Village Hall grants													0.00	0.00	0.00	
Other grants													0.00	200.00	-200.00	
Grass cutting		499.60		499.60									999.20	1600.00	-600.80	
Insurance		432.94											432.94	440.00	-7.06	
adverts													0.00	0.00	0.00	
CALC & SLCC subs	236.36												236.36	252.00	-15.64	
Members & training													0.00	175.00	-175.00	
Hall hire	135.00												135.00	198.00	-63.00	
Audit Fees		55.00											55.00	55.00	0.00	
Admin costs													0.00	360.00	-360.00	
ICO													0.00	35.00	-35.00	
Website						350.00							350.00	330.00	20.00	
Play area		200.00											200.00	550.00	-350.00	£200 fencing rep's
Special Projects													0.00	0.00	0.00	
Election costs													0.00	2000.00	-2000.00	
Blackgap													0.00	200.00	-200.00	
Bank charges			18.00										18.00	72.00	-54.00	
Misc repairs													0.00	450.00	-450.00	
Assets													0.00	0.00	0.00	
Sub total	963.71	1526.09	356.55	1091.95	338.55	688.55	0.00	0.00	0.00	0.00	0.00	0.00	4,965.40	12,097.00	-7131.60	
VAT						70.00										
Total	963.71	1,526.09	356.55	1,091.95	338.55	758.55	0.00	0.00	0.00	0.00	0.00	0.00	5,035.40	Total including VAT		