

# IRTHINGTON PARISH COUNCIL

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1<sup>st</sup> September 2023

Dear Councillor,

You are summoned to attend a meeting of **IRTHINGTON PARISH COUNCIL** that will be held in **NEWTOWN VILLAGE HALL**, on **WEDNESDAY 6th SEPTEMBER 2023**, at 7.30pm.

The meeting is open to the press and members of the public.  
Please do not attend the meeting if you have Covid-19 symptoms.

*Allison Riddell*

## AGENDA

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence and accept reasons for absence.
2. **REQUESTS FOR DISPENSATIONS**  
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST**  
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
4. **MINUTES**  
To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 5<sup>th</sup> July 2023. (copy herewith)
5. **LOCAL GOVERNMENT ACT 1972 – RESIGNATION**  
To note the resignation of Mr. Peter Storr.
6. **PUBLIC PARTICIPATION SESSION**
  - 6.1 **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the Agenda. *(Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Those items not on the agenda will not be debated but referred, if appropriate, to the next meeting. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman).*
  - 6.2 **CUMBERLAND COUNCIL REPORT** – To receive a report from Councillor Mallinson.
7. **REPRESENTATIVES' REPORTS**  
To receive reports by representatives on Outside Bodies.

## 8. TOWN AND COUNTRY PLANNING APPLICATIONS

To consider the following:-

- 8.1 **STONE CROFT, 5 CHURCH CLOSE, IRTHINGTON (23/0008/TPO)** – Height reduction to 5 lime trees subject to TPO 45.
- 8.2 **CUMRENTON FARM, IRTHINGTON (23/0584)** – Erection of 1 dwelling in lieu of dwelling approved under 20/0002.
- 8.3 **STEADFOLDS, IRTHINGTON (23/0592)** – Erection of single storey side extensions to extend kitchen and provide additional living space and utility room.
- 8.4 **RYECROFT, IRTHINGTON (23/0598)** – Erection of ground floor extensions to annexe to provide extended kitchen and new garden room; raising of roof to provide first floor accommodation comprising 1 en-suite bedroom, 1 bedroom and 1 bathroom; construction of new pitched roofs to replace flat roofs; change to external materials and finishes to existing dwelling; reconfiguration of ground floor internal layout; installation of solar panels.

To ratify the following:-

- 8.5 **FORGE HOUSE, LAVERSDALE (23/0525)** – Extension to front porch.

No observations.

- 8.6 **FREELANDS PLACE, HETHERSGILL (23/0541)** – Erection of first floor balcony to front elevation together with revised roofline and internal alterations.

No observations.

- 8.7 **LAND TO WEST OF THE COTTAGE, NEWTOWN (23/0529)** – Variation of condition 2 (approved documents) of previously approved application 18/0433 (erection of 3 dwellings) and further varied by permissions 21/1167 and 22/0333 for substitution of house type to plot 3.

No observations.

(Information available on Cumberland Council website)

## 9. NOTIFICATION OF DECISIONS

To note the following decisions by Cumberland Council on applications on which the Parish Council has previously commented:-

- **23/0134 – Riggshield, Laversdale Lane End, Irthington** – Proposed renewal of concrete yard; retrospective consent for creation of farm track.  
**GRANTED**
- **23/0331 – Newby Manor, Newby East** – Variation of condition 2 (approved documents) of previously approved application 21/1023 (erection of replacement lean-to timber clad storage shed (LBC) to amend the size.  
**GRANTED**
- **23/0330 – Newby Manor, Newby East** – Variation of condition 2 (approved documents) of previously approved application 21/1023 (erection of replacement lean-to timber clad storage shed to amend the size.  
**GRANTED**

## 10. FINANCIAL MATTERS

- 10.1 **BANK RECONCILIATION TO 31.08.23** – To receive a report by the Clerk. (copy herewith)

**10.2 EXPENDITURE TO APPROVE** – To approve the following schedule of payments:-

<b>Amount £</b>	<b>Payee</b>	<b>Detail</b>	<b>Chq/DP</b>
338.55	A Riddell	Net wage to 5.09.23	DP
420.00	Netwise	Website	DP

**11. USE OF PERSONAL EMAIL ADDRESS**

To receive an update from the Clerk.

**12. NEWTOWN VILLAGE GREEN**

To receive an update on registration of areas previously missed.

**13. SPEEDWATCH**

To receive an update from Councillor Jordan.

**14. HIGHWAY ISSUES -**

**14.1 IRTHINGTON JUNCTION (A689)**

To receive an update from Councillor Mallinson.

**14.2 A689**

To note the following raised by local residents, and consider what action to take:-

- Suggestion of a speed reduction from 60mph to 40mph from the airport roundabout to Newby East junction.

**15. IRTHINGTON IN BLOOM**

To receive and note an update. (Circulated by email).

**16. CALC**

To note that all CALC emails have been circulated to members. Emails requiring a decision are as follows:-

**16.1 ENERGY BILL REPORT** – To consider sending a letter of support.

**16.2 LOCAL PLANS** – To consider responding to NALC'S consultation questions for the Levelling-up and Regeneration Bill: consultation on implementation of plan-making reforms.

**16.3 HOW TO DECLARE A CLIMATE AND ECOLOGICAL EMERGENCY** – To consider taking action and making a declaration.

**16.4 COUNTY OF CUMBRIA AND D-DAY 80, 6/6/2024** – To consider participating.

(Information circulated to members by email)

**17. CORRESPONDENCE RECEIVED BY THE CLERK**

To note items of correspondence received since the last meeting requiring a decision:-

**17.1 FIRE AND RESCUE PLAN PUBLIC SURVEY** – To consider a response.

**17.2 CUMBERLAND COUNCIL LOCAL COMMUNITY PANEL PRIORITIES** – To consider a response to the proposed draft priorities.

(Information circulated to members by email)

**18. AGENDA ITEMS FOR NEXT MEETING**

To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk on or before 27<sup>th</sup> September 2023.

**19. DATE OF NEXT MEETING**

Wednesday 4<sup>th</sup> October 2023, 7.30pm, Newtown Village Hall.

**IRTHINGTON PARISH COUNCIL**

**MINUTES of the MEETING of IRTHINGTON PARISH COUNCIL held in NEWTOWN VILLAGE HALL on WEDNESDAY 5th JULY 2023 at 7.30pm.**

**PRESENT:** Cllrs A. Jordan (Chairman), R. Armstrong, G. Beck, M. Ridley, C. Robinson and H. Slack.

**IN ATTENDANCE:** Clerk  
Cumberland Councillor Mallinson

**044/23 APOLOGIES FOR ABSENCE**

**RESOLVED** to note that apologies for absence were received and agreed from Councillor Storr.

**045/23 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**046/23 DECLARATIONS OF INTEREST**

**RESOLVED** to note there were no declarations of interest made.

**047/23 MINUTES**

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 7th June 2023, confirmed as a true and accurate record.

**ACTION:** AJ

**048/23 PUBLIC PARTICIPATION SESSION**

**RESOLVED** to note there were no members of the public present.

**RESOLVED** to note an update on Community Panels from Cumberland Councillor Mallinson.

**049/23 REPRESENTATIVES' REPORTS**

**RESOLVED** to note there were no reports.

**050/23 TOWN AND COUNTRY PLANNING -**

Applications for planning consent were considered.

**RESOLVED** to advise Cumberland Council of the Parish Council's comments as follows:-

**050/23.1 NEWBY MANOR, NEWBY EAST (23/0403)** – Variation of condition 2 (approved documents) of previously agreed application 22/0961 (erection of single storey extension to provide garden room; erection of stone wall to rear of property; refurbishment and modernisation of house (LBC)) to amend the method of insulation.

No observations.

**ACTION:** Clerk

**051/23 NOTIFICATION OF DECISIONS**

**RESOLVED** to note the following decision by Cumberland Council:-

- 23/0303 – Cammay Cottage, Laversdale Lane End, Irthington – Erection of single storey extension to south elevation to provide 1 en-suite bedroom.  
**GRANTED**

**052/23 FINANCIAL MATTERS****052/23.1 BANK RECONCILIATION to 27.06.23**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

**RESOLVED** to receive and note the bank reconciliation and balance to 27th June 2023 of £19,344.42.

**052/23.2 EXPENDITURE TO APPROVE**

**RESOLVED** to authorise the following expenditure for payment:-

Amount £	Payee	Detail	Cheque No/DP
338.55	A Riddell	Net wage to 05.07.23	DP
253.80	HMRC	PAYE	DP
499.60	R Farrimond	Grass cutting	DP
338.55	A Riddell	Net wage to 05.08.23	DP

**052/23.3 MONITORING REPORT**

There was submitted a report by the Clerk detailing the income and expenditure against the budget to 30<sup>th</sup> June 2023.

**RESOLVED** to note the Monitoring Report.

**053/23 USE OF PERSONAL EMAIL ADDRESSES**

Information on the use of personal emails for council business was submitted to the meeting.

**RESOLVED** that the Clerk would draft a policy and speak to the website provider on setting up councillor email addresses via the website.

**ACTION:** Clerk

**054/23 CORONATION TREE**

The Clerk gave details of the cost and availability of oak trees.

**RESOLVED** to defer a decision until November when local nurseries should have a supply of trees.

**055/23 NEWTOWN VILLAGE GREEN**

**RESOLVED** to note that an application for registration of the area of the village green that had been previously been missed would have to be resubmitted to Cumberland Council.

**ACTION:** Clerk

**056/23 HIGHWAY ISSUES****056/23.1 ROAD WORKS AT BELLMOUNT, LAVERSDALE**

**RESOLVED** to note that no information had been received from Cumberland Council.

**056/23.2 IRTHINGTON JUNCTION**

Members gave consideration to the following concerns raised by a local resident:-

- Length of time and difficulty joining traffic at the junction from Irthington to the A689
- The vulnerability when waiting to turn right into the junction from the A689
- Suggestion given of a diverge lane

**RESOLVED**, that Councillor Mallinson would take the concerns raised to the Community Panel to investigate safety improvements at the junction.

**ACTION:** JM

**057/23 IRTHINGTON IN BLOOM**

**RESOLVED** to note an update received from the group on work around Irthington, and that the Clerk should respond confirming that assets at the grassed corner opposite the church were the responsibility of the Parish Council and not to be removed/maintained by members of the public.

**ACTION:** Clerk

**058/23 CALC**

**RESOLVED** to note that all CALC emails had been circulated to members and that the following required a formal decision:-

**058/23.1 PLAN BEE**

**RESOLVED** that the parish council would sign up to the Cumbria Wildlife Trust's Plan Bee pledge by:-

- Reducing, and where possible, avoiding, the use of pesticides on our land
- Supporting and/or working with our community to create a pollinator friendly environment

**ACTION:** Clerk

**059/23 CORRESPONDENCE RECEIVED BY THE CLERK**

**RESOLVED** to note all correspondence had been circulated to members and that none required a formal decision.

**060/23 AGENDA ITEMS FOR NEXT MEETING**

- Highways – Irthington junction – update from Councillor Mallinson

Any further items for consideration should be submitted to the Clerk on or before 30th August 2023.

**061/23 DATE OF NEXT MEETING - Wednesday 6th September 2023, Newtown Village Hall, 7.30pm.**

Meeting closed at 8.20pm.

IRTHINGTON PARISH COUNCIL

BANK RECONCILIATION AT 31st AUGUST 2023

UNITY BANK ACCOUNT - 20451590

Balance b/f at 27/06/23	19,344.42	Expenditure	1,448.50
Income	0.00	Balance c/f	17,895.92
	<u>19,344.42</u>		<u>19,344.42</u>

Bank Reconciliation

Balance per statement @ 31.08.23 17895.92

Less o/s cheques

None

0.00

17,895.92

Income

Date

£

Expenditure

Date

Detail

£

30.6.23	Charges	18.00
7.7.23	A Riddell	338.55
7.7.23	HMRC	253.80
7.7.23	Ross Farrimond	499.60
3.8.23	A Riddell	338.55
		<u>1448.50</u>

0.00

Balance c/f - Unity

17,895.92

Total balance c/f

17,895.92

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the date indicated.