

**IRTHINGTON PARISH COUNCIL**

**MINUTES of the ANNUAL MEETING of IRTHINGTON PARISH COUNCIL held in NEWTOWN VILLAGE HALL on WEDNESDAY 15th MAY 2024 at 7.25pm.**

**PRESENT:** Cllrs R. Armstrong (Chairman), G. Beck, A. Jordan, M. Ridley and H. Slack.

**IN ATTENDANCE:** Clerk  
Cumberland Councillor J. Mallinson

**001/24 ELECTION OF CHAIRMAN**

Councillor A. Jordan, seconded by Councillor G. Beck, moved that Councillor R. Armstrong be elected to the office of Chairman of the Council.

There were no other nominations.

**RESOLVED** unanimously to the election of R. Armstrong as Chairman of the Council.

**002/24 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN**

**RESOLVED** to note that Councillor Armstrong signed the Declaration of Acceptance of Office of Chairman of the Council.

**003/24 ELECTION OF VICE CHAIRMAN**

Councillor M. Ridley, seconded by Councillor H.Slack, moved that Councillor G. Beck be elected to the office of Vice Chairman of the Council.

There were no other nominations.

**RESOLVED**, unanimously, to the election of G. Beck as Vice Chairman of the Council.

**004/24 APOLOGIES FOR ABSENCE**

**RESOLVED** to note that apologies for absence were received and agreed from Councillor Robinson.

**005/24 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**006/24 DECLARATIONS OF INTEREST**

**RESOLVED** to note there were no declarations of interest made.

**007/24 MINUTES**

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 3rd April 2024, confirmed as a true and accurate record.

**ACTION:** RA

**008/24 OUTSIDE BODIES - REPRESENTATION**

There was submitted a report by the Clerk detailing the outside bodies to which the Council had been invited to appoint representatives.

**RESOLVED** that the following appointments continue:-

**NEWTOWN VILLAGE HALL COMMITTEE**

Councillors G. Beck/M. Ridley

Signed.....

Date.....

**009/24 STANDING ORDERS AND FINANCIAL REGULATIONS**

Members reviewed Standing Orders and the new Model Financial Regulations and amended/adapted accordingly.

**RESOLVED** to re-adopt standing orders and financial regulations with agreed amendments.

**010/24 ASSETS**

Members reviewed the assets held by the council.

**RESOLVED** that all assets were included in the asset register.

**011/24 INSURANCE**

The insurance renewal quote from BHIB insurance for 2024/25 was submitted and reviewed.

**RESOLVED** to accept the quote in the sum of £466.74 on year 3 of 3 deal to 2025.

**012/24 SUBSCRIPTIONS**

Members reviewed the Parish Council's current subscriptions.

**RESOLVED** to:-

**012/24.1** Renew the CALC subscription for 2024/25 in the sum of £259.70.

**012/24.2** Renew the SLCC subscription, which is due later in the financial year, cost to be confirmed but approximately £38.00.

**013/24 POLICY REVIEW**

**RESOLVED** to note the core policies including complaints procedure, procedures and practices in respect of freedom of information, General Data Protection Regulations and policy for dealing with the press and media were reviewed and re-adopted with no amendments and all were available on the website.

**014/24 MEETING CALENDAR 2024/25**

**RESOLVED** to agree the meeting calendar dates for 2024/25.

**015/24 PUBLIC PARTICIPATION**

**RESOLVED** to note there were no members of the public present.

**RESOLVED** to note Cumberland Councillor Mallinson reported that the government had requested that an independent panel be appointed to oversee the finances of Cumberland Council.

**016/24 REPRESENTATIVES' REPORTS**

**RESOLVED** to note there were no reports.

**017/24 TOWN AND COUNTRY PLANNING -**

Applications for planning consent were considered.

**RESOLVED** to advise Cumberland Council of the Parish Council's comments as follows:-

**017/24.1 RIGGSFIELD, LAVERSDALE LANE END, IRTHINGTON (24/0228) – Roofing over muck midden.**

No observations.

Signed.....

Date.....

**017/24.2 OLD MOTHERS MEADOW, IRTINGTON (24/0141)** – Variation of conditions 2 (resident dependants) and 5 (number of caravans) of previously approved planning appeal approval APP/E0915/W/20/3248748 (change of use of land for mixed use of 1 gypsy pitch for the stationing of 3 caravans, including 1 static caravan, amenity building, laying of hardstanding, erection of fence and access improvements (part retrospective)) to include 2 static caravans rather than 1 and to add additional residents to the occupation of the site.

OBJECT - We believe that planning was originally granted for this plot with the main condition being that when A & L Thompson vacate the site, all caravans, structures, and materials are to be removed and the site returned to its original state as an agricultural field. The applicant has also failed to abide by the original application regarding landscaping/planting on the original plan. In addition to this, no commercial activity can be carried out on or from the site.

**017/24.3 WHITE FLATT NEWTOWN (24/0083)** – Demolition of existing dwelling; erection of replacement dwelling

Comment - Although the plans have been improved, members feel the proposed building is still not aesthetically pleasing and more traditional materials should be utilised in the construction.

**ACTION:** Clerk

## **018/24 NOTIFICATION OF DECISIONS**

Members noted the following decisions from Cumberland Council on applications the parish council had already made comment on:-

- **ECM LTD., LAVERSDALE (24/0035)** – Erection of surface-mounted ancillary industrial building anchored to existing hardstanding.  
**PERMISSION GRANTED**

## **019/24 FINANCIAL MATTERS**

### **019/24.1 BANK RECONCILIATION to 30.04.24**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

**RESOLVED** to receive and note the bank reconciliation and balance to 30<sup>th</sup> April 2024 of £11,756.53.

### **019/24.2 EXPENDITURE TO APPROVE**

**RESOLVED** to authorise the following expenditure for payment:-

<b>Amount £</b>	<b>Payee</b>	<b>Detail</b>	<b>Cheque No/DP</b>
£362.88	A Riddell	Net wage to 05.05.24	DP
£600.00	R Farrimond	Grass cutting (1 of 3)	DP
£28.80	A. Riddell (reimburse)	D-Day flag purchase	DP
£60.00	J. Batey	Internal Audit	DP

### **019/24.3 S137 SPENDING**

Consideration was given to s137 spending for the current and previous financial year.

**RESOLVED** to note that there was no spending under s137 for the year ending 31<sup>st</sup> March 2024; there was currently no projected spending under s137 for the current financial year and the s137 spending limit had been set at £10.81 per elector for 2024/25.

Signed.....

Date.....

**019/24.4 PRECEPT 2024/25**

**RESOLVED** to note that Cumberland Council had paid the precept to the wrong bank account. The error had been acknowledged and would be rectified as soon as possible.

**019/24.5 INTERNAL AUDITOR**

**RESOLVED** to appoint Mrs J. Batey MAAT as internal auditor for the 2024/25 financial year.

**019/24.6 INTERNAL AUDITORS REPORT**

**RESOLVED** to note the internal auditors report and that there were no matters of concern.

**019/24.7 EXTERNAL AUDITOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2023/24 AND EXEMPTION CERTIFICATE–**

There were submitted Section 1, Annual Governance Statement, and 2, Statement of Accounts, of the Annual Return, Receipts and Payments Accounts, Balance Sheet, Variances, Supporting Notes and Notice of Public Rights for the year ended 31st March, 2024.

**019/24.7.1 RESOLVED** to approve the Annual Governance Statement for year ending 31<sup>st</sup> March 2024.

**019/24.7.2 RESOLVED** to approve the Statement of Accounts for year ending 31<sup>st</sup> March 2024.

**019/24.7.3 RESOLVED** to authorise the Chairman to sign Sections 1 and 2 of the Annual Return for year ending 31<sup>st</sup> March 2024.

**019/24.7.4 RESOLVED** that the Parish Council can certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to submit a Certificate of Exemption to the External Auditor having confirmed that gross income or gross expenditure did not exceed £25,000 in the year ending 31<sup>st</sup> March 2024.

**019/24.7.5 RESOLVED** to note that the notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2023 as Monday 3rd June to Friday 12th July 2024.

**ACTION:** Clerk and RA

**020/24 TREES ON THE VILLAGE GREEN****020/24.1 REPLACEMENT REES**

**RESOLVED** to note that the replacement trees should be delivered by the end of the week, however the suppliers had been struggling to get an oak tree.

**020/24.2 FALLEN TREE**

**RESOLVED** to note that the fallen tree onto the fence at the play area was dangerous and Councillor Beck would sort the matter in the next few days.

**ACTION:** GB

**021/24 DEFIBRILLATOR IN NEWBY EAST**

**RESOLVED** to note that funding was still available from League of Friends Brampton Cottage Hospital but that consideration of the type of defibrillator and location of installation was deferred.

Signed.....

Date.....

**022/24 CHURCH CLOCK**

**RESOLVED** to note that the accounts were currently with the PCC accountant.

**023/24 SPEEDWATCH**

**RESOLVED** to note that Councillor Beck had nothing to report.

**024/24 D-DAY 80 COMMEMORATIONS – 6<sup>th</sup> JUNE 2024**

Councillors Beck and Ridley confirmed that the village hall committee had not had a meeting to discuss the event and whether anything would take place in the hall.

Councillors Beck and Ridley would make arrangements for the beacon to be lit on the village green with appropriate safety measures in place. Beacon lighting was set for 9.15pm.

Councillor Robinson had agreed to play the bugle at the event. Bugle playing time set for 9.10pm.

The Clerk had ordered a D-Day 80 commemorative flag to be flown at the Church for 7 days from 6<sup>th</sup> June 2024.

**RESOLVED** to note the information and that Councillor Jordan would include the details in the newsletter.

**025/24 IRTHINGTON PARISH CORNER**

Members noted that the area had been entered into the Cumbria In Bloom 'It's Your Neighbourhood' category by local resident Danny Poland. A request for funding towards some plants and the placement of pots in the area was considered by members.

**RESOLVED** to note the information, approve the placement of pots and award a grant of £50.00 towards plants.

**ACTION:** Clerk

**026/24 CALC**

**RESOLVED** to note that all CALC emails had been circulated to members and that none required a formal decision.

**027/24 CORRESPONDENCE RECEIVED BY THE CLERK –**

**RESOLVED** to note all correspondence had been circulated to members and that the following required a formal decision:-

**027/24.1 DRAFT CLIMATE AND NATURE STRATEGY (CUMBERLAND COUNCIL)**

**RESOLVED** that members would make comments on an individual basis.

**ACTION:** All

**028/24 AGENDA ITEMS FOR NEXT MEETING**

- **Defibrillator** (Cllr Ridley to report on location and type)

Any further items for consideration should be submitted to the Clerk on or before 29th May 2024.

**029/24 DATE OF NEXT MEETING - Wednesday 5th June 2024, Newtown Village Hall, 7.30pm.**

Meeting closed at 8.34pm.

Signed.....

Date.....